

Morgan County Commission
Meeting Minutes
August 5, 2010

Members Present: Brenda Hutchinson, Thomas Swaim and Stacy Dugan

The meeting was opened by Debra Kesecker, County Clerk at 3:30 p.m.

ADMINISTRATION ITEMS:

On a Stacy Dugan/Brenda Hutchinson motion, the County Commission approved the meeting minutes from the July 22, 2010 County Commission meeting. This motion carried.

New Employee for Prosecuting Attorney's office

Debra McLaughlin, Prosecuting Attorney, approached the Commission and presented a request to hire Terri Freels for the Prosecuting Attorney's office. Ms. McLaughlin explained that Ms. Freels was a previous employee by the Morgan County Assessor for twelve years and requested that Ms. Freels be hired as a class C employee with twelve years experience. Ms. Laughlin stated that she would like to start Ms. Freels's employment on Monday, August 9, 2010. The Commission approved the hiring of Terri Freels with the twelve years service in county government. Ms. Freels will start employment on Monday, August 9, 2010.

Sprinkler System for Magistrate Building

Commissioner Swaim explained that there is an additional cost for the sprinkler system for the Magistrate Building. Mr. Swaim stated that the insulation will need to be removed from the drop ceiling before the sprinkler system can be installed. Mr. Swaim stated that the additional cost will be \$5280.00. The County Commission approved the additional cost of \$5280.00 for the sprinkler system. Mr. Swaim stated that the sprinkler system should be installed and complete by September 6, 2010.

Pet Policy for the Courthouse

Commissioner Swaim stated that the Commission needs to create a pet policy for the Courthouse. The Commission will further discuss the policy.

Parking Lot for Courthouse

Commissioner Swaim stated that he is working on a proposed plan for the parking lot for the courthouse.

Smoking Hut for the Courthouse

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Commissioner Dugan stated that the hospital has a smoking hut that they no longer use and may give to the courthouse. Commissioner Dugan stated that it is a glass enclosure and can be placed behind the courthouse. Commissioner Dugan stated that the employees can use the smoking hut. Commissioner Dugan will follow up with the smoking hut.

Credit Line Loan

Commissioner Hutchinson stated that she spoke with Ryan Durst, from CNB Bank, and the county's credit line loan is up for renewal. The Commission agreed to renew for another year. Commissioner Hutchinson stated that there is no fee for the renewal.

Quill Office Supplies

Peggy Oakes, County Commission Receptionist, approached the Commission and explained that she orders all the office supplies for all the courthouse offices. Ms. Oakes stated that she keeps track of the supplies ordered and the money spent on the office supplies for each office. Ms. Oakes asked the Commission if she should continue to order or if each office department head will order their own supplies. The Commission agreed to have Ms. Oakes to continue ordering supplies for the courthouse offices.

Commission Meeting Room Policy

Commissioner Hutchinson stated that there is policy needed for the County Commission meeting room. Commissioner Hutchinson stated that the Commission Meeting Room should be used for non-profit organizations only. Commissioner Swaim agreed. On a Brenda Hutchinson/Thomas Swaim motion, the County Commission agreed only non-profit organizations will use the County Commission meeting room. Commissioner Dugan opposed. This motion carried.

Jody McClintock, County Administrator's Report

Jody McClintock, County Administrator, approached the Commission and explained that after the courthouse fire there were some pictures that were taken to Hudson House in Hagerstown, Md. Ms. McClintock explained that Hudson House has refinished the pictures. Ms. McClintock presented a handout to the Commission showing the pictures. Ms. McClintock stated that the total for the renovated pictures is \$816.06. Ms. McClintock will pick up the pictures.

AGENDA ITEMS:

Bennett Lentzner- Solid Waste Authority Funds Request

Bennett Lentzner, President Morgan County Solid Waste Authority, approached the Commission to discuss a funds request. Mr. Lentzner had previously submitted a funds request for \$32,000.00, and the Commission denied the request. Mr. Lentzner presented a budget and program reduction list to the Commission. Mr. Lentzner explained that he has applied for grants but has not heard anything yet. Mr. Lentzner stated that because

of insufficient funds, the recycling center may have to suspend collections in remote areas such as Paw Paw, WV and close the center on Mondays. Mr. Lentzner also stated that the recycling center is suspending the recycling of plastics effective September 1, 2010. Commissioner Hutchinson stated that she is in favor of making an allocation to the Solid Waste Authority but the Commission can not allocate \$32,000.00. Commissioner Dugan also stated that she is in favor of an allocation. Commissioner Hutchinson stated that the WV Code states that the County Commission is responsible for allocating funds to the Solid Waste Authority. Commissioner Hutchinson suggested creating a line amount of \$10,000.00 to be distributed every year. On a Stacy Dugan/Thomas Swaim motion, the County Commission will create a line item of \$10,000.00 to help support the Solid Waste Authority with the payment of \$5000 now and \$5000 in December. This motion carried.

Verify date for the Courthouse Open House Ceremony

The Commission discussed the date for the courthouse open house ceremony. The Commission discussed the date of September 25, 2010. Commissioner Hutchinson stated that she has spoken to Mary Jo Brown, representative for Governor Manchin and the governor is not sure if he will be able to attend on that date. Commissioner Hutchinson stated that the governor may not be able to attend the event if it is held on a Saturday. Debra Kesecker, County Clerk, stated that employees may not attend if the event is held on a Saturday. Commissioner Dugan stated that September 25 was the date that the Commission had chosen, and she hopes that the employees would be excited and agree to come. Commissioner Swaim stated that the open house is for the public and he thinks having the event on a Saturday will give the public a chance to see their courthouse. Commissioner Swaim stated that he is not locked into a specific date but would like the event to be held on a Saturday. Commissioner Dugan suggested keeping the date of September 25, 2010. The Commission set the date for September 25, 2010 from 2 pm- 5 pm.

Catering for the Open House

Commissioner Hutchinson stated that she knows that Commissioner Dugan has contacted caterers outside of Morgan County, but she would like to bring the catering back to Morgan County and give the restaurants in Morgan County a chance to participate in the ceremony. Commissioner Hutchinson suggested asking to see if any restaurants in Morgan County are willing to participate and prepare some hors d'oeuvres for the ceremony. Commissioner Hutchinson stated that it could be called "The Taste of Morgan County", and this gives the local restaurants a chance to participate. Commissioner Hutchinson stated that she does not want to go with an out of state caterer before giving Morgan County a chance. Commissioner Swaim stated that Morgan County has a caterer called Bob's Big Beef. Commissioner Dugan stated that she has already contacted caterers, and they are willing to participate. Commissioner Dugan stated that it is going to be a lot of work to coordinate with all the restaurants. Commissioner Hutchinson stated

that she will prepare a letter to the restaurants to see if they are willing to participate; and if they are not, then the Commission can find an in-state caterer.

Alma Gorse, County Planner- Zoning Ordinance- Possible placement on ballot

Alma Gorse, County Planner, approached the Commission to discuss the zoning ordinance and the possible placement of the ordinance on the ballot for the November 2, 2010 election. Ms. Gorse stated that the Commission held a public hearing on July 29, 2010 to hear citizens comments regarding the proposed changes to the zoning ordinance. Commissioner Swaim stated that he thinks a lot of money has been spent on the zoning ordinance and a lot of people worked hard and its time to put it on the ballot and live with the consequences. Commissioner Dugan stated that she campaigned on doing a zoning study and putting zoning on the ballot for the citizens to decide the issue. Commissioner Hutchinson stated that she agrees with both of the Commissioners and she would like to give the citizens a chance to vote on this issue. On a Thomas Swaim /Stacy Dugan motion, the County Commission will put the zoning ordinance on the November 2, 2010 ballot. This motion carried.

Sheriff Vince Shambaugh- Part-Time Bailiff Positions

Small Court Room

Part-time Bailiff Positions

Sheriff Shambaugh approached the Commission and presented a letter requesting approval for Lisa Parker and Gary Marks to be hired as part time court bailiffs. The Commission approved the hirings.

Small Court Room

Sheriff Shambaugh approached the Commission and stated that demolition on the small court room in the Magistrate Building will begin next week. Commissioner Hutchinson stated that she would like for the oak trim to be salvaged in the small court room. Sheriff Shambaugh agreed to try to salvage the oak wood work. Commissioner Dugan stated that the wood work could possibly be sold on GovDeals.com.

Security Issue

Commissioner Hutchinson advised Sheriff Shambaugh that she has safety concerns about courthouse security because employees are using the side or back doors to enter the building. Sheriff Shambaugh stated that the courthouse security still has glitches that need worked out. Commissioner Swaim stated that the employees use the back doors to go outside to smoke. Sheriff Shambaugh stated that every time he gets on the agenda for a certain item; he gets blind sided with something else.

Re-appointment of Joe Mechem to Morgan County Farmland Protection Board

On a Thomas Swaim/Stacy Dugan motion, the Morgan County Commission re-appoints Joe Mechem to the Morgan County Farmland Protection Board representing residents of the county to serve a four year term. This motion carried.

Decision on Courthouse Bell & Dome

The County Commission discussed what to do with the artifacts from the old courthouse. The County Commission stated that there is a bell, a dome, and the façade from the courthouse entrance in storage. Commissioner Swaim stated that the items should be sold. Commissioner Hutchinson stated that she does not want to sell them and explained that they are a piece of history. Commissioner Hutchinson stated that the Commission could contact the parks and see if they would be interested in displaying the artifacts. Jody McClintock, County Administrator, approached the Commission and stated that Kim Jackson, Circuit Clerk would like the bell displayed in the lobby in the courthouse. The Commission discussed the bell and agreed it could be displayed in the plaza at the new courthouse. The Commission agreed to submit letters to local organizations to see if they would be interested in displaying the artifacts with a memorial of some type.

Adjournment

On a Stacy Dugan/Thomas Swaim motion, the County Commission adjourned the meeting at 6:20 p.m. This motion carried.