

# Morgan County Commission

## Meeting Minutes

### July 15, 2010

Members Present: Thomas Swaim, Brenda Hutchinson and Stacy Dugan

The meeting was opened by Heather Tyler, Deputy County Clerk at 9:35 a.m.

#### ADMINISTRATION ITEMS:

On a Thomas Swaim/Stacy Dugan motion, the County Commission approved the meeting minutes from the July 8, 2010 County Commission meeting. This motion carried.

#### Courthouse Open House

Commissioner Dugan stated that she is organizing the ceremony for the courthouse open house. Commissioner Hutchinson stated that the Commission has received a check for \$2500 from Tom Rokisky, CNB bank, to go towards the ceremony. Commissioner Dugan stated that she has spoken to a caterer in Cumberland, Md. Commissioner Dugan stated that the caterer will set up tents and prepare the food. Commissioner Swaim questioned using a caterer from Md. And Commissioner Dugan stated that she had worked with this caterer previously and knew he could handle the job. Commissioner Dugan stated they will prepare a full meal. Commissioner Dugan stated that she has spoken to Tom Potts from Silling Associates and he has agreed to help pay for the ceremony. Commissioner Hutchinson stated that she wants to keep the ceremony low key enough that our public citizens feel comfortable attending. Commissioner Dugan will submit a plan to the Commission for review.

#### Solid Waste Authority Funds Request

The Commission received a letter and an email regarding the funds request submitted to the Commission. The Commission will ask Bennett Lentczner, President of the Solid Waste Authority to attend a future County Commission meeting to discuss the funds request.

#### Carol York- Division of Criminal Justice Services Resolutions

Carol York, Grants Assistant, approached the Commission and presented resolutions to enter into a contractual agreement with the Division of Criminal Justice Services to receive and administer grant funds. On a Stacy Dugan/Thomas Swaim motion, the County Commission authorizes Brenda J. Hutchinson, President of the Morgan County Commission, to act on its behalf to enter into the contractual agreements with the Division of Criminal Justice Services. This motion carried.

#### AGENDA ITEMS:

#### Vernon Brinegar, Blue Cross Blue Shield- resources available from Mtn. State Blue Cross Blue Shield regarding a healthy lifestyle

Vernon Brinegar, representing Blue Cross Blue Shield Insurance approached the Commission and presented a handout. Mr. Brinegar stated that the handout is informational material explaining how to live a healthy lifestyle and cut costs for

healthcare. Mr. Brinegar stated that he is willing to hold an educational seminar for county employees to attend. Mr. Brinegar stated that the seminar teaches individuals how to live a healthy lifestyle. Mr. Brinegar stated that he will get with County Administrator, Jody McClintock, to set a date. The Commission thanked him for his time.

#### Application for payment #21 for courthouse

Aaron Robertson, Buildings Assistant, approached the Commission and presented an application for payment to Milestone Construction Services, Inc. On a Stacy Dugan/Thomas Swaim motion, the County Commission authorizes Brenda J. Hutchinson, President, to sign the application for payment #21 in the amount of \$70,230.65 to Milestone Construction Services, Inc. This motion carried.

#### Danielle Hofe, Probation Officer- Furniture in Courthouse

Danielle Hofe, Probation Officer, approached the Commission regarding furniture in the courthouse. Ms. Hofe stated that the probation office is getting three desks from the Magistrate Court. Ms. Hofe stated that Sheriff Shambaugh cannot be here today because he is participating at a youth camp. Ms. Hofe stated that the Sheriff would like permission to purchase two desks from the WV Supreme Court of Appeals for the price of \$100.00 per desk totaling \$200.00. The Commission approved the purchasing of the desks. Ms. Hofe also talked to the Commission regarding some additional supplies needed in the probation office. Ms. Hofe stated that she would like to have a heavy duty table, a small table, 2 bookshelves and some plastic chairs. The Commission stated that the probation office can have some of the black plastic chairs and a table out of the Commission Meeting trailer. The Commission explained to Ms. Hofe that once all of the offices are moved into the courthouse, we can see if the other offices may have some furniture they are not using.

#### Re-appointment of Sarah Woody to Morgan County Local Emergency Planning Board

On a Stacy Dugan/Thomas Swaim motion, the County Commission re-appoints Sarah Woody to the Morgan County Local Emergency Planning Committee Board. This appointment is effective immediately and will expire June 30, 2013. This motion carried.

#### Winner of Morgan County Flag Contest Announced

Jody McClintock, County Administrator, approached the Commission and stated that she had the flag contest results. Ms. McClintock stated that there is a tie between flag #1 submitted by Douglas Hoyt and flag #2 submitted by Linda Caldwell. Ms. McClintock stated that each flag received a total of 289 votes each. Aaron Robertson, Webmaster, stated that citizens were allowed one vote per household computer. Mr. Robertson stated that this would prevent any fraudulent voting. County Clerk, Debra Kesecker, and Ginger Johnson, Commission Secretary, re-counted the paper votes to ensure accuracy. The Commission discussed how to have a tie-breaker. The Commission decided to place each flag number in a hat and have a drawing. Flag #2 was announced as the winner. The Commission will place all the remaining flags that were entered for the contest in a notebook and it will be displayed at the courthouse.

#### Adjournment

On a Stacy Dugan/Thomas Swaim motion, the County Commission adjourned the meeting at 11:30 a.m. This motion carried.