

# Morgan County Commission

## Meeting Minutes

### May 27, 2010

Members Present: Thomas Swaim, Brenda Hutchinson and Stacy Dugan

The meeting was opened by Cathy Payne, Deputy County Clerk at 3:34 p.m.

#### ADMINISTRATION ITEMS:

On a Stacy Dugan/Thomas Swaim motion, the County Commission approved the meeting minutes from the May 20, 2010 County Commission meeting. This motion carried.

#### Greg Cromer- Aerial Photography

Greg Cromer, representing Virginia 123.com Aerial Photography approached the Commission and explained that he does aerial photography. Mr. Cromer presented an aerial photo of Berkeley Springs, WV and explained that he could do photos of the surrounding area or the courthouse. Mr. Cromer presented a business card to the Commission. The Commission thanked Mr. Cromer for his time.

#### Jody McClintock- Records Management Grant

Jody McClintock, County Administrator, approached the Commission and presented a sample check in the amount of \$30,000.00. Ms. McClintock stated that the county received a records management grant in the amount of \$30,000.00 to be used for shelving for the Circuit and County Clerk's offices.

#### Courthouse Security Plan

Commissioner Hutchinson asked Commissioners Swaim and Dugan what was going on with the new security plan for the courthouse. Commissioner Hutchinson asked if the sheriff has presented a letter concerning security or if there is a security plan. Commissioner Hutchinson asked how the Commission offices were going to be secured. Commissioner Dugan stated that the glass Commission hallway may be kept locked and citizens will use the main entrance where security is located. Commissioner Swaim stated that the Sheriff is working on it.

#### Generator Quotes for the Courthouse

Jody McClintock, County Administrator, approached the Commission and presented quotes for the generator for the courthouse. The Commission reviewed the quotes and advised Ms. McClintock to go with the least expensive of the three quotes which would be the Power Connection at \$419.00 for once a year maintenance.

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#### AGENDA ITEMS:

#### Jody McClintock- Trailer donation requests

Jody McClintock, County Administrator, approached the Commission and stated that the single wide trailer was advertised in the local newspaper for donation requests. Ms. McClintock stated that the County Commission did not receive any requests. The request deadline was May 26, 2010. Ms. McClintock stated that one gentleman came by the office asking about the requests and requested the trailer but the deadline had already

passed. The County Commission agreed to ask Parks and Recreation if they would have use for the trailer. If they decline the offer, the County Commission will ask the school board.

#### Aaron Robertson- courthouse change order #13

Aaron Robertson, Buildings Assistant, approached the Commission and presented courthouse change orders #13 and #17. Mr. Robertson explained that change order #13 is for a cost proposal for streetscape work with a total cost of \$27,406.00 and additional cost for miscellaneous additional drywall work for a total cost of \$1,336.00. Mr. Robertson explained that change order #17 is a cost savings to delete the installation of two additional floor drains in the cupola that was originally added in change order #13, a total cost savings of \$5,147.13, an additional cost to add a door at room #346 per request of the supreme court at a total cost of \$1,572.00 and an additional cost for upgraded finish on metal letters for a total cost of \$972.00. On a Stacy Dugan/Thomas Swaim motion, the County Commission authorized its president, Brenda J. Hutchinson, to sign change orders #13 and #17. This motion carried.

#### Decision on Custodial and Animal Control Positions

##### Custodial Position

Jody McClintock, County Administrator, approached the Commission and stated that she had contacted the references of the applicants and received good comments. The Commission agreed to take a vote for the custodial position. Ms. McClintock stated that her choice is Shea Hart. Commissioner Swaim stated that his choice is Shea Hart. Commissioner Hutchinson stated that her choice is Shea Hart. Commissioner Dugan stated that her choice is John Spielman. Shea Hart was selected for the custodial position.

##### Part-time Animal Control Position

The second position the Commission voted on was the part time animal control officer. Unanimously selected by Ms. McClintock and all three Commissioners was Jason Pearce for the part time animal control officer. Mr. Pearce will start employment on Friday, May 28, 2010.

#### Decision on Humane Society donation

George Farnham, President of the Morgan County Humane Society, approached the Commission and stated that he had previously presented a letter to the Commission requesting a donation for each dog the Humane Society takes in from Morgan County Animal Control. Mr. Farnham stated that since Holly Jack, Animal Control Officer, has come aboard; the Humane Society has taken in 15 dogs from animal control and placed 14 of those dogs in forever homes. Mr. Farnham stated that the Humane Society will take the dogs from Morgan County Animal Control and make sure each dog gets spayed or neutered, receives flea and tick medication, gets its shots and is micro-chipped. Mr. Farnham stated that the Morgan County Humane Society spends approximately \$150.00 for medical care for each dog. Mr. Farnham requested a donation of \$150.00 for each dog given to the Humane Society from Animal Control and stated that the donation price is negotiable, and they will still help out even if they receive no money. Mr. Farnham stated that the relationship between the Humane Society and the Animal Control is so much better since Holly Jack, Animal Control Officer, Corey Barch, part time officer and Jody McClintock, County Administrator, are involved. Mr. Farnham stated that the communication is great between all parties involved. The Commission discussed the amount of donation for each dog. Commissioner Swaim stated that he is concerned about the budget and wonders where the Commission will get the money for the donations. Commissioner Dugan stated that she appreciates the help given by the Humane Society and she is willing to donate \$125.00 for each dog. Commissioner Swaim stated that being unsure of the budget, he is willing to give \$75.00 for each dog. Commissioner Dugan stated that she would be willing

to compromise and give \$100.00 for each dog donated if all three Commissioners unanimously agree. Commissioner Swaim stated that he will agree to \$100.00. Commissioner Hutchinson stated that she wanted to give \$150.00 for each dog but will agree with \$100.00 to make a unanimous vote. On a Stacy Dugan/Thomas Swaim motion, the County Commission will donate \$100.00 for each dog taken in by the Morgan County Humane Society. A line item will be added to the budget for Animal Control. This motion carried.

Re-appointment of William Clark and Louis Herrell to Region 9 Planning and Development Board

On a Stacy Dugan/Thomas Swaim motion, the County Commission re-appoints Louis Herrell and William Clark to the Region 9 Planning and Development Council to serve a one year term. This appointment is effective immediately and will expire June 30, 2011. This motion carried.

Adjournment

On a Stacy Dugan/Thomas Swaim motion, the County Commission adjourned the meeting at 5:20 p.m. This motion carried.