

Morgan County Commission

Meeting Minutes

April 15, 2010

Members Present: Thomas Swaim, Brenda Hutchinson and Stacy Dugan

The meeting was opened by Debra Kesecker, County Clerk at 3:30 p.m.

ADMINISTRATION ITEMS:

On a Stacy Dugan/Thomas Swaim motion, the County Commission approved the meeting minutes from the April 8, 2010 County Commission meeting. This motion carried.

Letter from Humane Society

The County Commission received a proposal letter from the Morgan County Humane Society. The proposal requests \$150.00 from the County Commission for each dog surrendered to the Humane Society by the Morgan County Animal Control. The Humane Society will keep and care for the dog until it is adopted. The Commission reviewed the letter but did not make a decision.

The County Commission is having a meeting to discuss courthouse funding through the WV Supreme Court with Steve Canterbury, Administrator Director on May 4, 2010. Commissioners Hutchinson and Dugan are planning to attend. Commissioner Swaim is undecided at this time if he will attend.

911 Full Time Dispatcher

The County Commission approved the hiring of Jason Thurston Fonck as a full time 911 dispatcher for the 911 Center starting no later than May 1, 2010.

AGENDA ITEMS:

Deputy Tony Link- Courthouse Security Issues/ Recommendations by Supreme Court

Deputy Tony Link approached the Commission and presented a handout of information. Deputy Link explained that Mr. Arthur Angus with the West Virginia Supreme Court made a visit to the new courthouse in March, 2010. Deputy Link stated that Mr. Angus had some concerns with the security in the new courthouse. Deputy Link presented a letter stating the concerns for the Commission to review. Deputy Link also presented a list of guidelines which he wishes to use to run security in the new courthouse. The Commission reviewed the handout. Deputy Link explained one of the safety issues was moving the control center and having everyone that entered the courthouse screened. Commissioner Hutchinson stated that she did not agree with that and explained that before anyone goes to the second or third floor, which are the court floors, they will get screened. Commissioner Hutchinson stated that the citizens of Morgan County are helping to pay for the courthouse, and she does not want them to be screened and made to feel like a criminal when they come to the courthouse to pay their taxes or take care of county business. Deputy Link stated that the only way to keep the courthouse secure is to have the visitors on all three floors screened when they enter the building. Deputy Link stated another security concern was the back doors to the hallways of the building being secured from both sides and access to the building through rear doors of offices. Deputy Link stated

that he has spoken to representatives from Access Alarm, and there will be additional charges to install egression alarms on the doors. Commissioner Hutchinson stated that she reviewed the courthouse guideline packet of information given by Deputy Link, and she had issues with the rules and regulations in the guidelines. Commissioner Hutchinson stated that the guidelines state dress codes for attorneys, and she does not think its appropriate for the County Commission to tell attorneys what to wear. Deputy Link stated the guidelines came from Berkeley County, and that is how they operate their courthouse and judicial system. Commissioner Hutchinson and Deputy Link agreed to sit down together to review the guidelines to see if they can reach an agreement.

Aaron Robertson- Signing of the Furniture, Fixtures & Equipment Contract

Jody McClintock, County Administrator, approached the Commission and presented contracts to be signed by the Commission. The following contracts were signed:

Franklin Interiors- \$10,527.85

Creative Spaces- \$34,478.00

Delaney & Associates- \$11,439.00

Capital Business Interiors- \$140,939.75

Jefferson Audio/Video Systems- \$104,303.00

Control Screening LLC- \$31,004.00

Purchase Orders that were not bid on:

Avail- \$34,885.06

Robert Kimball Associates- \$8505.20

Bob Barker Company- \$1,984.21

Aaron Robertson- Application for payment to Milestone Construction

Aaron Robertson, Buildings Assistant, approached the Commission and presented an application for payment to Milestone Construction. The Commission reviewed the application for payment; and on a Stacy Dugan/Thomas Swaim motion, the County Commission authorized Brenda J. Hutchinson, President, to sign the application for payment authorizing and directing the payment in the amount of \$309,407.05 to Milestone Construction Services, Inc. This motion carried.

Glen Stotler- Public Hearing/ Road Maintenance Association- Mahnes Church Lane- Homewood Hollow Lane

The Public Hearing started at 5:10 p.m.

Glen Stotler approached the Commission and explained that he was present for the public hearing to hear public comments concerning a petition given to the Commission requesting the approval of the formation of the Mahnes Church Lane-Homewood Hollow Lane Maintenance Association. Mr. Stotler explained that the public hearing was advertised in the local newspaper and on the properties. Mr. Stotler provided the newspaper clipping and photographs of the signs as proof of the advertisements.

The Commission reviewed the petition and listened to comments from the public. Commissioner Hutchinson stated that her research on the properties in question had revealed that there was more than one owner on several of the lots involved. She also sated that she had left a message at Mr. Stotler's office indicating that the co-owner's signatures were needed on the petition. Mr. Stotler agreed and presented the needed signatures. Commissioner Hutchinson also asked why the signatures were not notarized and Mr. Stotler indicated that this had not been required on past petitions. Rose Drew, one of the petitioners, approached the Commission to vouch for the authenticity of all of the signatures as she had delivered the petition herself and spoken to the landowners on the telephone. Kim Willis, representing Mahnes Church, approached the Commission and stated

that Mahnes Church members are against the road maintenance association. Commissioner Hutchinson requested that the church be exempt from paying the fee for the road maintenance association. The property owners were fine with that decision. Commissioner Hutchinson stated that she did not want to burden the church with the fees associated with the road maintenance association. Commissioner Swaim and Dugan agreed. On a Thomas Swaim/Stacy Dugan motion, the County Commission approved the road maintenance association with the exemption of Mahnes Church and the cemetery property. This motion carried.

Aaron Robertson- Global Data Consultants Proposal

Aaron Robertson, Buildings Assistant, and John Berry, representing Global Data Consultants approached the County Commission and presented their proposal.

Mr. Robertson explained that the move to the new courthouse building requires assistance in moving the network infrastructure from the current temporary facilities located in the Magistrate Court building and the temporary trailers to the new courthouse. Mr. Robertson explained that the proposal is for the moving of the network infrastructure and the follow-up support. Mr. Robertson explained that the follow-up support includes routing, switches and firewall expertise, the server operating system and associated application support, e-mail applications, desktop/laptop technical services, training and knowledge transfer, network cabling projects and web site design and associated creative services. The Commission reviewed the proposal and on a Stacy Dugan/Thomas Swaim motion, the County Commission authorizes Jody McClintock, County Administrator, to sign the Global Data Consultants proposal in the estimated amount of \$10,750.00 including on-going and follow-up support. This motion carried.

Todd Abe- Issues/Funds concerning Paw Paw Youth League

Todd Abe, President Paw Paw Youth League, approached the Commission and presented a handout of information. Mr. Abe explained that due to registration fees not being paid, lower concession sales, vandalism and the winter weather eroding the playing surface, the Paw Paw Youth League is in dire need of funds. Mr. Abe explained that he has submitted a funds for request in the amount of \$2500.00. Commissioner Hutchinson explained that the Commission reviews the funds for requests during the months of June and December. Commissioner Hutchinson stated that the Commission cannot give any funds at this immediate time but will review the request during the month of June. Mr. Abe thanked the Commission for their time.

Larry Stotler- Issues regarding the expansion to the Animal Control Dog Kennel

The Commission called Animal Control Officer, Holly Jack, to be on speaker phone to participate in the conversation. Ms. Jack was in Connecticut attending a training conference for animal control officers. Larry Stotler, Brenda Stotler, LeEsta Anderson and Robin Brown approached the Commission and explained that they live next to the animal control kennel. Mr. Stotler stated that it is very noisy with the dogs barking at the kennel, and he is very upset to hear that there is going to be an expansion built onto the kennel. Commissioner Swaim stated that when the kennel was built, it was built to be as sound proof as possible. Commissioner Swaim explained that there is insulation between the blocks to help prevent the noise from traveling. The citizens stated that at the time the kennel was built, they were promised no more than 5 dogs would be in the kennel at one time. Commissioner Hutchinson explained that animal control is involved in two court cases with seizures at this time and cannot release the dogs until the case is settled in court. Holly Jack, Animal Control Officer, on conference call stated that she does not leave

the dogs that bark in the yard for a long period of time. Commissioner Hutchinson stated that last year at the budget meeting, the County Commission set aside \$15,000 to go towards an expansion to the kennel and all three Commissioners agreed on the expansion. Commissioner Hutchinson stated that the expansion is needed. Mr. Stotler stated that the kennel needs to be moved. Commissioner Hutchinson agreed and stated that the kennel should have never been placed there. Commissioner Hutchinson stated that her long term goal is to move the kennel onto county property elsewhere, but we still need a temporary fix on the problems we have now. George Farnham, President of the Morgan County Humane Society approached the Commission and stated that they had given a proposal to the Commission regarding the placement of dogs. Mr. Farnham stated that the humane society has already taken in 11 dogs from animal control. The Commission agreed to fix the cracks around the air conditioner to help stop noise and extend the fence on the property to stop people from driving in the neighbors' yard. The County Commission will move forward to start the expansion on the dog kennel.

Adjournment

On a Thomas Swaim/Stacy Dugan motion, the County Commission adjourned the meeting at 7:15 p.m. This motion carried.