

Morgan County Commission

Meeting Minutes

April 8, 2010

Members Present: Thomas Swaim, Brenda Hutchinson and Stacy Dugan

The meeting was opened by Debra Kesecker, County Clerk at 9:30 a.m.

ADMINISTRATION ITEMS:

On a Stacy Dugan/Thomas Swaim motion, the County Commission approved the meeting minutes from the April 1, 2010 County Commission meeting after approved changes. This motion carried.

Support Letter for Mountaineer Community Health Center

The County Commission signed a support letter for the Mountaineer Community Health Center in Paw Paw, WV. The Mountaineer Community Health Center is submitting an application for redesignation of Federally Qualified Health Center Look-alike status to be submitted to the federal Bureau of Primary Health Care. This status allows enhanced reimbursement that offsets the costs associated with offering a sliding fee scale to uninsured and underinsured persons.

AGENDA ITEMS:

John Ketzner- Initial Review of CBIZ (Other Post- Retirement Benefits under GASB-45)

John Ketzner, representing CBIZ, Insurance and Benefits Services, approached the Commission and presented a handout of information regarding the initial review of the other post-retirement benefits under GASB-45. Mr. Ketzner reviewed the report of key actuarial results with the Commission. The Commission thanked Mr. Ketzner for his time.

Olga Adams & Gayle Foulds- Potomac Headwaters RC&D request for funds & annual review

Gayle Foulds, representing the Potomac Headwaters RC&D, approached the Commission and presented a 2009 Annual RC&D Sponsors Report. Kate Lehman, representing the Potomac Headwaters RC&D, approached the Commission and presented a pamphlet to the Commission. Ms. Lehman explained that Potomac Headwaters RC&D helped to build a recreation center at the North Berkeley Community Park. Ms. Lehman explained that North Berkeley Community Park is a community project featuring a playground for young children, outdoor fitness challenges for children, teens and adults and a walking trail for all ages. Rebecca McLeod, representing Potomac Headwaters RC&D, approached the Commission and presented a potomac water watch guide handout. Ms. McLeod explained that personal and home products; such as cosmetics, cleaning chemicals, pesticides, fertilizers and pharmaceuticals can be found in your drinking water. Ms. McLeod stated that with education, change in personal choices and habits, people can reduce the number of chemicals getting into their drinking water. Dawn Childs, representing Potomac Headwaters RC&D and Sustainable Agriculture Advocate, AmeriCorps VISTA, approached the Commission and presented a handout on Agriculture and Food Systems in Morgan County. Ms. Childs explained that she was assigned to assist Morgan County as a Sustainable Agriculture Advocate. Ms. Childs explained that over the course of five months, she met with over eighty individuals to discuss their perceptions and views of what they

believed is the current state of agricultural policy in Morgan County. Ms. Childs stated that many of the individuals wanted to see more leadership from local and state government to help protect and promote our local farms. The County Commission thanked all of the ladies for their time and presentations.

Jody McClintock- Discussion on cleaning the new courthouse

Jody McClintock, County Administrator, approached the Commission regarding the cleaning of the new courthouse. Ms. McClintock explained that she has received quotes regarding the cleaning of the courthouse. Commissioner Hutchinson stated that she would like to hire someone as a full time custodial person. Commissioner Dugan stated that she agrees and would like to hire a full time custodial person with the possibility of hiring a second part time custodial employee, if needed, in the future. Commissioner Swaim agreed to hire a full time custodial person. Jody McClintock, County Administrator, will prepare a job description and advertise the position in the local newspaper. Ms. McClintock will contact Cintas Cleaning Supplies to set up an appointment for a representative to tour the new courthouse and recommend cleaning supplies and equipment needed. Ms. McClintock will follow up with the Commission.

Jody McClintock- Discussion on moving into the new courthouse

Jody McClintock, County Administrator, approached the Commission regarding the move into the new courthouse. The Commission discussed the options of moving all of the offices into the new courthouse building. Ms. McClintock explained that she has received a quote from Avail Furniture and Supply. Ms. McClintock stated that Avail Furniture and Supply will move the furniture into the new courthouse using carts and crates from Office Movers. The Commission discussed the options with Ms. McClintock and decided to go with Avail Furniture and Supply. The Commission also discussed the possibility of making a day trip to Charleston, WV to discuss courthouse funding through the WV Supreme Court. Jody McClintock will check with Steve Canterbury, Administrator Director, to arrange an appointment. The County Commission agreed to move forward with Avail and Office Movers for the move into the new courthouse at the approximate cost of \$6000.00.

Steve Rawlings- Risk Pool Insurance Review

Steve Rawlings, representing West Virginia Counties Risk Pool Insurance, approached the Commission and presented a statement of values reconciliation report. The report lists the buildings insured by the county. Mr. Rawlings reviewed the report with the Commission. The Commission approved the report and agreed to the appraised values of the county owned buildings. Commissioner Hutchinson signed the statement of values reconciliation report.

Dave Barton- Other Post Employment Benefits

Dave Barton, representing Shenandoah Valley Group, approached the Commission to give an update on the other post employment benefits. Mr. Barton requests the County Commission's permission to review the county's health insurance and find solutions on how the county can save money with no changes to the employee benefits. The Commission approved the study. Mr. Barton will follow up with County Administrator, Jody McClintock, regarding the study.

Adjournment

On a Stacy Dugan/Brenda Hutchinson motion, the County Commission adjourned the meeting at 12:40 p.m. This motion carried.

Gross Payroll

--\$76,064.88