

**Morgan County Commission**  
**Meeting Minutes**  
**December 31, 2009**

Members Present: Thomas Swaim, Brenda Hutchinson and Stacy Dugan

There was a one hour delay due to inclement weather.

The meeting was opened by Debra Kesecker, County Clerk 10:00 a.m.

ADMINISTRATION ITEMS:

Approval of Minutes

On a Thomas Swaim/Stacy Dugan motion, the County Commission approved the minutes from the December 17, 2009 County Commission meeting. This motion carried.

Bill Clark- Home Consortium- Public Hearing

The public hearing was opened at 10:05 a.m.

County Administrator, Bill Clark approached the Commission and explained that the purpose of the public hearing is to discuss the specific housing needs of Morgan County, WV. The Morgan County Commission is a member of the Eastern Panhandle Home Consortium of West Virginia. Mr. Clark explained this hearing is an annual process of explaining the program to the community. Mr. Clark explained that this is the third year for the homebuyer and rental assistance program and that the program has helped thirteen families purchase a home and six families rent homes. Mr. Clark explained that there is approximately \$1700.00 left in the rental program at this time. The County Commission thanked Mr. Clark for his time. The public hearing ended at 10:20 a.m.

Bruce Beadenkopf- Discussion regarding temporary trailers

Parks and Recreation Director, Bruce Beadenkopf, approached the Commission to discuss the temporary trailers. Mr. Beadenkopf explained that the Parks and Recreation Board had requested a temporary trailer. Commissioner Dugan stated that she thinks the trailers should be sold on GovDeals.com. Glen Stotler and Bob Ford approached the Commission and explained that while they were serving as Commissioners, the trailers were purchased and a list was created of interested parties requesting the donation of the trailers once the new courthouse was built. Mr. Stotler explained that he had made a commitment to donate the trailers for community purposes and suggested that organizations request the trailers on the list. Commissioner Hutchinson asked if any formal decision had been by the previous Commission regarding the disposition of the trailers and Mr. Stotler stated that there had not been. Mr. Ford approached the Commission and suggested keeping one or two trailers to use as voting polls if needed. Commissioner Dugan stated that there was a soccer grant that could have been filled out with the money going toward the purchase of the trailers, but Mr. Beadenkopf did not fill out the paperwork to get the grant. Commissioner Dugan stated that she still wants the trailers sold on GovDeals.com. Commissioner Swaim explained that he is not

opposed to giving the trailers to county entities, but the County Commission needs to see a need and purpose for the trailer. Commissioner Swaim explained that the school board has furnished the building and utilities for the prosecuting attorney and her staff for three years at no cost to the county. Commissioner Swaim also stated that the school board furnished a building and utilities for the circuit court trials. Commissioner Hutchinson stated that she would not be making a decision today. The Commission thanked Mr. Stotler and Mr. Ford for their time.

#### Economic Development Authority Board re-appointments

On a Thomas Swaim/Stacy Dugan motion, the County Commission reappoints Mary Lou Trump, Dave Banks, Larry Mann and George McVey to the Morgan County Economic Development Authority Board of Directors to serve a three year term. The appointments are effective immediately and will expire December 31, 2012. This motion carried.

#### Economic Development Authority Board Appointment Withdrawal

On a Thomas Swaim/Stacy Dugan motion, the County Commission withdraws the appointment of Jerry Berman to the Economic Development Authority Board due to the fact that the appointment was made in error and there is not an opening at this time. This motion carried.

#### Sheriff's Department- Departmental Issues

Sheriff Vince Shambaugh and Deputy Tony Link approached the Commission and presented a letter. Mr. Link explained that the sheriff's department will need 3 police cruisers for the upcoming year. The Commission reviewed the letter and answered questions submitted in the letter. Commissioner Dugan stated that she would like to see maintenance reports on the three vehicles that need replaced. Commissioner Hutchinson stated that she would like to know how much money has been spent on maintenance for the vehicles. Commissioner Swaim stated that he would like to set up a rotation where the County Commission will replace two cars each year on a four year rotation basis. Commissioner Hutchinson explained that she will not be making a decision today regarding the request and would like to see maintenance records on the vehicles that the sheriff has asked to be replaced. Commissioner Hutchinson explained that the request will be discussed in March at the annual budget meeting.

#### Decision on Zoning Consultant

The Commission reviewed the proposal from Arro Consulting & Engineering. Commissioner Hutchinson explained that she has nothing against Arro Consulting and Engineering, but the total proposal is greater than \$15000.00, and she feels that the consulting job should be put out for bid. Jack Soronen, Planning Commission President approached the Commission and thanked Commissioner Hutchinson for explaining her position. Mr. Soronen explained that he would like the Planning Commission to continue on the project and hope this does not cause a delay. Commissioner Hutchinson suggested that county planner, Alma Gorse take care of the bidding process and advertise it in the local newspaper. Commissioner Hutchinson stated she would like to seek bids and make a decision within two weeks. Commissioner Swaim stated that he feels a week is not enough time to allow consultant firms to submit their bids. Commissioner Hutchinson

stated that the same time frame was used for bids by Parks & Recreation. On a Stacy Dugan/Brenda Hutchinson motion, the County Commission gives county planner, Alma Gorse the authority to run the advertisement in the newspaper to accept bids for a zoning consultant with a deadline of January 13, 2010. Commissioner Swaim opposed. This motion carried.

Aaron Robertson- Courthouse Construction Change Order

Buildings Assistant, Aaron Robertson approached the Commission and presented change order #9 for the County Commission to review. The County Commission reviewed the change order, and Commissioner Hutchinson discovered that the amount was wrong. The County Commission asked Aaron to contact the architect regarding the discrepancy. The County Commission agreed that the Commission president will not sign the change order until the discrepancy is cleared up.

Select Individuals to be interviewed for the County Administrator position

The Commission reviewed the applications and resumes for the county administrator position and selected five individuals to interview. The individuals will be interviewed on January 7, 2010 at the County Commission meeting during executive session.

Adjournment

On a Stacy Dugan/Brenda Hutchinson motion, the County Commission adjourned the meeting at 12:28 p.m. This motion carried.