

**Morgan County Commission
Meeting Minutes**

**General Budget Meeting
July 9, 2009**

Members Present: Thomas Swaim, Brenda Hutchinson and Stacy Dugan

The meeting was opened by Debra Kesecker, County Clerk at 3:33 p.m.

Administration

On a Thomas Swaim/Stacy Dugan motion, the County Commission approved the minutes from the June 25, June 26 and July 2, 2009 County Commission meetings. This motion carried.

Thank you letter to Senator Robert Byrd for STS International

The Commission signed and sent a thank you letter to Senator Byrd thanking him for including the STS International request in the list of projects for funding in FY 2010.

Resolution approving invoices relating to construction for the proposed courthouse project

On a Thomas Swaim/Stacy Dugan motion, the County Commission reviewed the invoices in relation to the construction of the courthouse project and authorized and directed the payment of \$658,728.00 to Milestone Construction Services, Inc.

WV Association of Counties

Commissioner Hutchinson explained to the Commission that the Commission does not have to be a member of the state organization to be a member of the national organization and get the prescription cards. After checking with all of the county elected officials, a decision will be made about whether or not Morgan County will continue to be members of the WV Association of Counties.

Mortar for Courthouse

The County Commissioners discussed the mortar for the courthouse. Commissioner Hutchinson explained that the cream colored mortar will be an additional cost of \$20,000.00. The County Commission agreed to continue with the standard colored mortar.

Request for funds- Morgan County Saddle Club

The County Commission received a request for funds form from the Morgan County Saddle Club requesting \$1000.00 to purchase new lighting for the horse show arena. The Commission discussed the request and the budget and on a Stacy Dugan/Thomas Swaim motion, the County Commission does not approve the request for funds from the Morgan County Saddle Club due to a low balance of available funds. This motion carried.

Alma Gorse- Adopt Exotic Entertainment Ordinance

Ms. Gorse approached the Commission and presented the Exotic Entertainment Ordinance. Ms. Gorse explained that the Morgan County Planning Commission had a public hearing on July 7, 2009 to listen to public comments concerning the ordinance. Ms. Gorse explained that she had spoken to attorney Richard Gay and he confirmed that the County Commission does not have to have a public hearing to adopt the ordinance. Ms. Gorse requested that the Commission adopt the ordinance. On a Thomas Swaim/Stacy Dugan motion, the County Commission adopts the ordinance regulating the establishment of exotic entertainment and the adoption goes into effect immediately. This motion carried.

Dave Michael- Bids for generator proposals & electrical equipment

The Commission had received two bids for generators & electrical equipment. The first bid was from Barnhart Electrical Service, Inc. The bid was as follows:

Location #1- Morgan County Emergency Operations Center- \$44,500.00

Location #2- Morgan County 911 Cacapon Mountain- Ridge Tower Site- \$29,350.00

Location #3- Paw Paw Senior Center and EOC- \$65,850.00

Location #4- Paw Paw 911 Tower Site- \$26,550.00

The second bid was from The Power Connection, Inc. The bid was as follows:

Location #1- Morgan County Emergency Operations Center (EOC)- \$40,770.00

Location #2- Morgan County 911 Cacapon Mountain- Ridge Tower Site- \$26,234.00

Location #3- Paw Paw Senior Center & EOC- \$58,490.00

Location #4- Paw Paw 911 Tower Site- \$25,525.00

The Commission discussed the bids and requested that Office of Emergency Services Manager, Dave Michael review the bids and get back to the Commission with a recommendation. The Commission will make a decision at the next Commission meeting on July 16, 2009.

Dave Michael- Tax Parcel Digitization

The County Commission reviewed the tax parcel digitization from Kimball and Associates. Mr. Michael explained that Kimball & Associates have already digitized parcels for the Town of Bath and Bath District. Mr. Michael presented a contract from Kimball & Associates for digital parcel services for the Town of Paw Paw and a portion of Cacapon District in the amount of \$14,900.00. The Commission reviewed the contract and explained that the County Commission, the Assessor's office and the E911 Center will split the cost three ways with each office contributing approximately \$5000.00. On a Thomas Swaim/Stacy Dugan motion, the County Commission approves the County Commission, the Assessor's office and the E911 Office to each pay 1/3 of the \$14,900.00 cost and approves Kimball & Associates to do phase 2 of the tax parcel digitization, which includes the Town of Paw Paw and a portion of Cacapon District. This motion carried.

Interview for Administration Assistant/Grant Position

On a Stacy Dugan/Thomas Swaim motion, the County Commission went into executive

session at 5:16 p.m. to interview individuals for the Administration Assistant/Grant Position. This motion carried.

On a Stacy Dugan/Thomas Swaim motion, the Commission reconvened into regular session at 6:18 p.m. This motion carried.

Maxie Maggio- COPS Grant Resolution

The Commission reviewed the COPS Grant Resolution to receive funding for emergency towers. On a Thomas Swaim/Stacy Dugan motion, the County Commission authorizes its president, Brenda J. Hutchinson as the official representative for the Commission to act on its behalf to enter into a contractual agreement with the U.S. Department of Justice to receive and administer COPS Technology Program grant funds. This motion carried.

Junior Hook- Interview for Fire Board

Mr. Hook approached the Commission to interview to be on the fire board. Mr. Hook explained to the Commission that he has lived in Morgan County his whole life and has ties to the whole county. Mr. Hook explained that he has been a volunteer fire fighter for 16 years in Morgan County and is presently serving as the captain for the Great Cacapon Volunteer Fire Department. Commissioner Dugan explained that the fire board meets 4 times a year. Mr. Hook explained that he has experienced all aspects of the county emergency services. Commissioner Dugan explained there is an opening for the 911 Board and asked Mr. Hook if he would be interested in sitting on both boards and if he thought that would be too much for him to do. Mr. Hook said he would like to be on both boards and as long as they meet on separate nights, there would be no conflict. On a Stacy Dugan/Thomas Swaim motion, the County Commission appoints Junior Hook to serve on the fire board and serve on the 911 advisory board. This motion carried.

Interview for Administration Assistant/Grant Position

On a Stacy Dugan/Thomas Swaim motion, the County Commission went into executive session at 6:26 p.m. to interview individuals for the Administration Assistant/Grant Position. This motion carried.

On a Stacy Dugan/Thomas Swaim motion, the Commission reconvened into regular session at 7:06 p.m. This motion carried. No decision was made.

Court Orders – Re-appointments for Planning Commission & HOME Consortium Boards Eastern Panhandle HOME Consortium

On a Stacy Dugan/Thomas Swaim motion, the County Commission reappoints Audrey Morris, Mike McKechnie and William Clark to the Eastern Panhandle HOME Consortium Board to serve a three year term. The appointment is effective immediately and will expire June 30, 2012. This motion carried.

Morgan County Planning Commission

On a Stacy Dugan/Thomas Swaim motion, the County Commission reappoints Susan Parker, Amy Lane and Scott Swaim to the Morgan County Planning Commission to serve a three year term. The appointment is effective immediately and will expire June 30, 2012. This motion carried.

Adjournment

On a Stacy Dugan/Brenda Hutchinson motion, the County Commission adjourned the meeting at 7:20 p.m. This motion carried.