

Morgan County Commission
Meeting Minutes
March 26, 2009

Members Present: Thomas Swaim, Brenda Hutchinson and Stacy Dugan

The meeting was opened by Cathy Payne, Chief Deputy Clerk, at 9:25 a.m.

Administration

On a Thomas Swaim/Stacy Dugan motion, after language corrections, the Commission approved the minutes from the March 19, 2009. This motion carried.

Paw Paw Rescue Squad Fund Request

The Commission received a letter from the Paw Paw Rescue Squad requesting funds to buy office equipment. Some of the equipment needed includes: 2 computers, 2 mobile document scanners, 2 mobile document printers and mounting brackets. At the Commission's request, the Commission Secretary called Julie Smith, Secretary for the Paw Paw Volunteer Fire Company and requested a representative for the Paw Paw Rescue Squad come before the Commission to discuss the funds request. Ms. Smith agreed to have someone call and get on the agenda for a future meeting.

Morgan County Health Department- Letters of Support

The Morgan County Commission have submitted letters of support to the West Virginia Legislature for the Health Department to receive funds from the state of West Virginia.

Maintenance Personnel Review

The Commission requested to speak to Maintenance Supervisor, Joe Farris regarding the maintenance staff. The Commission spoke to Mr. Farris about the current working schedule of three maintenance employees. Commissioner Hutchinson had questioned why an employee starts work at 6:00 a.m. when the county offices do not open until 9:00 a.m. Commissioner Hutchinson explained the offices are without a maintenance employee between the hours of 4:00 p.m.- 5:00 p.m. and suggested a schedule change to accommodate this. County Administrator, Bill Clark agreed the hours for maintenance staff could be changed, but he expressed that during the winter months, he prefers someone come in early. The Commission agreed during snow or ice storms, maintenance needs to start early to clear the sidewalks and shovel snow. Commissioner Hutchinson requested Mr. Clark prepare a proposal of changes and get on the next Commission meeting agenda to further discuss the issue. Mr. Clark agreed and was placed on the agenda for April 2, 2009.

Vernon Brinegar- Group Health Insurance Renewal

Mr. Brinegar representing Mountain State Blue Cross Blue Shield approached the Commission to discuss the group renewal insurance program. Mr. Brinegar presented a handout of information and informed the Commission that the renewal represents a 5.95% increase to the current rate. The renewal will take effect on May 1, 2009 and stay

in effect until May 1, 2010. Mr. Brinegar also presented the Commission with a summary of current and renewal rates for dental insurance with Guardian Group Benefits.

Ted Bostic- East Ridge Health Center

Ted Bostic, a consultant for East Ridge Health Center and Paul Macom, a representative of East Ridge Health Center approached the Commission to discuss the services the health center provides. Mr. Macom explained to the Commission that East Ridge is open Monday- Friday from 9 a.m. to 5 p.m. and has two physicians, each working one day a week. Mr. Macom explained that there are currently 298 active clients from Morgan County that go to the facility. Mr. Macom said there is a therapist at the facility that is available 5 days a week. The Commission explained that the health center does not advertise and many county residents are not even aware of the services provided. Megan Hauser, Debbie Flowers and Susan Caperton, all representing the Morgan County Partnership expressed to Mr. Bostic and Mr. Macom the need to inform the county residents of the services provided. The partnership offered to help advertise and distribute flyers for the health center. Commissioner Hutchinson requested a proposal of services East Ridge provides, explaining this will enable her to better inform the public. Mr. Bostic requested that the Commission write a letter of support to the West Virginia Governor's Office so the Center can receive funds from the state to help improve the facility. On a Thomas Swaim/Stacy Dugan motion, the Commission will move forward with a letter of support for East Ridge Health Center conditional upon receiving a proposal from East Ridge explaining the services they provide. This motion carried.

Purchase Card Approval

On a Stacy Dugan/Thomas Swaim motion, the Commission will move forward with the purchase card provided through the State of West Virginia effective July 1, 2009. This motion carried.

Maxie Maggio- Courthouse Expenditure Drawdown

Ms. Maggio explained to the Commission that the requested amount from Milestone Construction Incorporated had not been verified by Silling Associates. Ms. Maggio will approach the Commission at a later date when she receives verification.

Morgan County Parks & Recreation- Maintenance Funding

Bruce Beadenkopf, representing the Morgan County Parks and Recreation approached the Commission regarding a maintenance employee. Mr. Beadenkopf requested the County Commission contract the maintenance employee through the county and agree to pay up to \$10,000.00 per season. Mr. Beadenkopf explained the recreation season usually runs from March through September depending on the weather and the hours of the employee which vary depending on the weather. After discussing the position, the Commission agreed to contract the employee. On a Stacy Dugan/Thomas Swaim motion, the Commission agreed to fund the maintenance worker up to \$10,000.00 a year as a contracted employee of the county. This motion carried.

Ballfield Lights and Ditch

Mr. Beadenkopf also discussed the lighting situation with the Commission. Mr. Beadenkopf explained that the Board of Education are willing the split the cost for a lift machine to install new lights at the ballfield. Mr. Beadenkopf also discussed a ditch that is eroding at the ballfield complex and asked if the Commission could help with funding to get it cleaned out. On a Thomas Swaim/Stacy Dugan motion, the Commission will move forward with purchasing the lights and cleaning out the ditch. The Commission will pay Parks and Recreation the amount of \$10,000.00 for the lights and pay the contractor directly for the ditch work. This motion carried.

Lodging Letter Discussion

Commissioner Hutchinson presented a courtesy letter to mail to local lodging establishments in Morgan County. There will be a copy of the Hotel Occupancy Tax Ordinance attached with the letter. On a Stacy Dugan/Thomas Swaim motion, the Commission will go forward to send the letter with a copy of the hotel tax ordinance to local lodging establishments within the county. This motion carried.

Citizen's National Bank- Direct Deposit Information

Fran Waugh and Lisa Starliper, representing Citizen's National Bank approached the Commission. Ms. Waugh handed out an information packet and explained the process in which the Commission will switch to direct deposit for county employees.

Ms. Starliper presented an information packet to the Commission explaining on line banking and how the Commission can switch all their accounts to online banking. The Commission will review the information for online banking and further discuss the option.

The Commission adjourned for lunch at 12:10 p.m. and reconvened at 1:30 p.m.

Commissioner Swaim had an appointment and excused himself from the meeting at 1:45 p.m.

Boys and Girls Club- Funds Request

Chris Risinger, representing the Boys and Girls Club approached the Commission. Mr. Risinger discussed the financial situation of the Boys and Girls Club with the Commission. Mr. Risinger explained some ways the Boys and Girls Club are cutting expenses. Commissioner Hutchinson explained to Mr. Risinger that the Boys and Girls Club were approved funds in the amount of \$4000.00 from last year's budget and they had not withdrawn it yet. Commissioner Hutchinson told Mr. Risinger the Commission will distribute the \$4000.00 from last years budget and requested Mr. Risinger fill out a request for funds form for the 2009-2010 fiscal year. The Commission commended Mr. Risinger and expressed how the Boys and Girls Club benefits many children in Morgan County with the great programs it offers. Mr. Risinger thanked the Commission and will fill out a request for funds form.

Adjournment

On a Stacy Dugan/Brenda Hutchinson motion, the meeting was adjourned at 2:16 p.m.

Upcoming Meetings

March 31, 2009 @9:30 a.m.

Special County Commission Meeting

Board of Treasury Investments with guest speaker West Virginia Treasurer John Perdue

County Commission Meeting Room

April 2, 2009 @ 3:30 p.m.

County Commission Meeting

County Commission Meeting Room