

**AGENDA**  
**MORGAN COUNTY COMMISSION**  
**77 Fairfax Street, Room 101**  
**Berkeley Springs, WV 25411**

**March 21, 2013 - 9:30 AM**

**9:30 AM** Call To Order – The Honorable Debra Kesecker, Morgan County Clerk

**9:35** **Administrative Items**

Carol York, Grant Administrator

- Resolutions for Community Participation Grant Program & WV Division of Justice and Community Service Court Security Fund Grant Program

County Commission Board Appointments

**Consent Agenda**

- Purchase/Check Logs
- Approval of Minutes
- Budget Revisions

**9:45** **Misc. Items**

John Douglas, Editor, Morgan Messenger

- Introduction of new Editor for Morgan Messenger

**Action Items**

**9:55** Sheriff's Deputy Reserves

- Funds request for County Vehicle deductible (Tabled from 3/7/2013)

**10:00** Pamela Sanders

- Request of Exoneration for Personal Property Assessment

**10:15** Richard Conley

- Request of Exoneration for Personal Property Assessment

**10:30** Opening of the bids for mowing the County owned parks/properties

**10:45** Vernon Brinegar, Blue Cross Blue Shield

- Group Health Insurance Renewal

**11:00** Decision to require all employees to enroll in Direct Deposit

**11:15** Betty Stotler/ Sonny Stotler

- Request of Exoneration for Personal Property Assessment

**11:30** County Commission approve & sign budget

**Reports**

Jody McClintock, County Administrator

- Administrator Report

- Signing of the truck quotes & Animal Control Storage Cab

Items from the Public/Miscellaneous Discussion

**Recess**



# Morgan County Commission

77 Fairfax Street, Room 101  
Berkeley Springs, West Virginia 25411  
304-258-8540

## -COMMISSIONERS-

BRADLEY J. CLOSE  
380 DRY RUN ROAD  
BERKELEY SPRINGS  
WV 25411  
304-258-3795

STACY A. DUGAN  
401 S. LAUREL AVENUE  
BERKELEY SPRINGS  
WV 25411  
304-258-9648

ROBERT L. FORD  
9 BARBECUE DRIVE  
BERKELEY SPRINGS  
WV 25411  
304-258-4178

## RESOLUTION

WHEREAS; The County Commission of Morgan County has been notified that the following project will be considered for funding through the West Virginia Development Office Community Participation Grant Program for Fiscal Year 2013:

Community Participation Program Grant #13LEDA0629 for \$3,000.00 for the Morgan County Sheriff's Department for Cameras and Technology Upgrades;

WHEREAS; The County Commission of Morgan County is in support of the submitting application for funding under this program;

WHEREAS; The County Commission of Morgan County is in support of the providing the mandatory 10% required local match;

THEREFORE,  
BE IT RESOLVED; This 21th day of March 2013 that the Morgan County Commission authorizes Bradley J. Close, President, as the official representative for the Commission in the administration of the WV Development Office Community Participation Grant Program application for the Morgan County Commission project 13LEDA0629.

\_\_\_\_\_  
Bradley J. Close, President, Morgan County Commission

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Stacy A. Dugan, Commissioner

\_\_\_\_\_  
Robert L. Ford, Commissioner

ATTEST: \_\_\_\_\_  
Debra A. Kesecker, Clerk of the County Commission



# Morgan County Commission

77 Fairfax Street, Room 101  
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## -COMMISSIONERS-

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WV 25411  
304-258-4178

## RESOLUTION

WHEREAS; The Morgan County Commission is in support of the **West Virginia Division of Justice and Community Services (DJCS) Fiscal Year 2013 Court Security Fund Grant Program;**

WHEREAS; The Morgan County Commission understands and is in agreement that sufficient manpower will be used to operate and manage all equipment and other items requested in the grant application;

THEREFORE  
BE IT RESOLVED; This 21th day of March 2013 that the Morgan County Commission authorizes Bradley J. Close, Commission President, as the official representative for the Commission in the administration of the West Virginia DJCS FY2013 Court Security Fund Grant Program.

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Bradley J. Close, President  
Morgan County Commission

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Stacy A. Dugan  
Morgan County Commission

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Robert L. Ford  
Morgan County Commission

ATTEST: \_\_\_\_\_  
Debra A. Kesecker  
Clerk of the County Commission

MORGAN COUNTY COMMISSION  
AGENDA REQUEST

DATE OF REQUEST: 3/11/13

NAME: Morgan County Sheriff Deputy Reserves

ADDRESS: 101 Fairfax St  
Berkeley Springs, WV 25411

HOME PHONE: 304-258-1067

BUSINESS PHONE:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DATE OF MEETING REQUESTED: 3/21/13

TOPIC (S) OF DISCUSSION:

Funds request for County Vehicle deductible (tabled from  
3/7/13

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SPECIAL EQUIPMENT NEEDS ( i.e. Powerpoint, etc.) \_\_\_\_\_

\* Please include any handouts or material that will be discussed or presented to the County Commission. Thank you !

## REQUEST FOR FUNDS APPLICATION

Request #:

(to be completed by Commission)

<b>Organization Name &amp; Mailing Address</b> MORGAN COUNTY DEPUTY RESERVES	<b>Amount Requested</b> 500.00	<b>Date of Request</b> 3-7-13
<b>Requestor Name</b> ROBERT D. MANGOLD	<b>Requestor Telephone # and e-mail address:</b> 417-793-1668	<b>Check should be made payable to:</b> ROBERT D. MANGOLD
<b>Describe in detail what funds will be used for and include a cost breakdown: (use back of form if necessary)</b> NEW DRY SUIT \$499.99 DRY SUIT ENABLES MYSELF TO ENTER WATERS WHICH ARE 32°F AND ALSO ICED OVER PONDS OR LAKE'S		
<b>List other sources of funding that have been pursued</b>		
<b>Name of organization or grant</b>	<b>Date of activity</b>	<b>Result of efforts/Status</b>

**Required Attachments:**

- A recent estimate or quote for equipment, services or work to be performed
- Copy of 501 c(3) non-profit status certification, form 990
- Prior year income statement
- Current year income statement (year-to-date)
- Prior year balance sheet
- Current year balance sheet (year-to-date)
- Current year budget

**For Commission Use Only:**

Amount Approved	Date Approved	Name/Account # of Fund	Date To Be Allocated

<b>Approved by:</b> Stacy A. Dugan President Morgan County Commission	<b>Approved by:</b> Brenda J. Hutchinson Commissioner Morgan County Commission	<b>Approved by:</b> Bradley J. Close Commissioner Morgan County Commission
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MORGAN COUNTY COMMISSION  
AGENDA REQUEST

DATE OF REQUEST: 2/21/13

NAME: Pamela Sanders

ADDRESS: PO Box 60  
Berkeley Springs, WV 25411

HOME PHONE: 304-258-0256

BUSINESS PHONE:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DATE OF MEETING REQUESTED: 3/21/13

TOPIC (S) OF DISCUSSION:  
Request of Exoneration for Personal Property Assessment  
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SPECIAL EQUIPMENT NEEDS ( i.e. Powerpoint, etc.) \_\_\_\_\_

\* Please include any handouts or material that will be discussed or presented to the County Commission. Thank you !

**APPLICATION FOR CORRECTION OF ERRONEOUS ASSESSMENT**  
**MORGAN COUNTY, WEST VIRGINIA**

TAXPAYER: Pamela T. Sanders YEAR: 2012

ADDRESS: PO Box 60 Berkeley Springs W.V. 25411  
304-258-0256

PERSONAL PROPERTY ACCOUNT #: <u>25000433</u>	TICKET #: <u>302470</u>
DISTRICT: <u>02 - Bath</u>	PAGE #:

I, the undersigned applicant, pursuant to Chapter 11, Article 3, Section 27, of the Code of West Virginia, hereby make application to the Morgan County Commission for correction of the above described assessment, and that I am aggrieved by the erroneous assessment for the following reasons:

I am being taxed for 2 vehicles, I own only one.  
My 2010 Subaru Inverter was totaled in an accident. The  
insurance form is attached.

Pamela T. Sanders (Mary Pamela Tracee Sanders)  
 Applicant's Signature/Date

PROOF OF CORRECTION MUST BE ATTACHED

VEHICLE OR OTHER PP	FROM	TO	EXONERATED
YEAR			
MAKE			
MODEL			
TOTAL ASSESSED			

AN INVESTIGATION OF THIS APPLICATION WAS MADE AND WE;

DO NOT OBJECT \_\_\_\_\_ OBJECT \_\_\_\_\_ TO THIS REQUEST

NOTICE RECEIVED AND APPLICATION REVIEWED AND APPROVED TO FORM BY

\_\_\_\_\_  
 COUNTY COMMISSION / DATE

MORGAN COUNTY COMMISSION  
AGENDA REQUEST

DATE OF REQUEST: 2/21/13

NAME: Richard Conley

ADDRESS: 547 Nebo Lane  
Berkeley Springs, WV 25411

HOME PHONE: 304-947-5195

BUSINESS PHONE:  
\_\_\_\_\_  
\_\_\_\_\_  
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DATE OF MEETING REQUESTED: 3/21/13

TOPIC (S) OF DISCUSSION:  
Request of Exoneration for Personal Property Assessment  
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SPECIAL EQUIPMENT NEEDS ( i.e. Powerpoint, etc.) \_\_\_\_\_

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**APPLICATION FOR CORRECTION OF ERRONEOUS ASSESSMENT**  
**MORGAN COUNTY, WEST VIRGINIA**

TAXPAYER: Richard Conley YEAR: \_\_\_\_\_

ADDRESS: 547 Mebo Ln, Great Cacapon WV

<b>PERSONAL PROPERTY ACCOUNT #:</b>	<b>TICKET #:</b>
<b>DISTRICT:</b>	<b>PAGE #:</b>

I, the undersigned applicant, pursuant to Chapter 11, Article 3, Section 27, of the Code of West Virginia, hereby make application to the Morgan County Commission for correction of the above described assessment, and that I am aggrieved by the erroneous assessment for the following reasons:

Should be 93' GMC van - It is registered  
in state of Maryland

Richard Conley 2/7/13 2010  
 Applicant's Signature/Date

**PROOF OF CORRECTION MUST BE ATTACHED**

VEHICLE OR OTHER PP	FROM	TO	EXONERATED
YEAR			
MAKE			
MODEL			
TOTAL ASSESSED			

AN INVESTIGATION OF THIS APPLICATION WAS MADE AND WE;

DO NOT OBJECT \_\_\_\_\_ OBJECT \_\_\_\_\_ TO THIS REQUEST

NOTICE RECEIVED AND APPLICATION REVIEWED AND APPROVED TO FORM BY

\_\_\_\_\_  
**COUNTY COMMISSION / DATE**

MORGAN COUNTY COMMISSION  
AGENDA REQUEST

DATE OF REQUEST: 3/14/13

NAME: Jody McClintock, County Administrator

ADDRESS: 77 Fairfax St Rm 101  
Berkeley Springs, WV 25411

HOME PHONE: 304-258-8540 ext 1301

BUSINESS PHONE:  
\_\_\_\_\_  
\_\_\_\_\_  
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DATE OF MEETING REQUESTED: 3/21/13

TOPIC (S) OF DISCUSSION:  
Opening of the bids for mowing the County owned  
parks/properties  
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SPECIAL EQUIPMENT NEEDS ( i.e. Powerpoint, etc.) \_\_\_\_\_

\* Please include any handouts or material that will be discussed or presented to the County Commission. Thank you !

MORGAN COUNTY COMMISSION  
AGENDA REQUEST

DATE OF REQUEST: 3/14/13

NAME: Vernon Brinegar, Blue Cross Blue Shield

ADDRESS: \_\_\_\_\_  
Berkeley Springs, WV 25411

HOME PHONE: \_\_\_\_\_  
304-263-3388

BUSINESS PHONE: \_\_\_\_\_  
\_\_\_\_\_  
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DATE OF MEETING REQUESTED: 3/21/13

TOPIC (S) OF DISCUSSION:  
Group Health Insurance Renewal  
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SPECIAL EQUIPMENT NEEDS ( i.e. Powerpoint, etc.) \_\_\_\_\_

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MORGAN COUNTY COMMISSION  
AGENDA REQUEST

DATE OF REQUEST: 3/11/13

NAME: County Commission

ADDRESS: 77 Fairfax St Rm 101  
Berkeley Springs, WV 25411

HOME PHONE: 304-258-8540

BUSINESS PHONE:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DATE OF MEETING REQUESTED: 3/21/13

TOPIC (S) OF DISCUSSION:  
Decision to require all employees to enroll in Direct Deposit  
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SPECIAL EQUIPMENT NEEDS ( i.e. Powerpoint, etc.) \_\_\_\_\_

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MORGAN COUNTY COMMISSION  
AGENDA REQUEST

DATE OF REQUEST: 3/14/13

NAME: Betty Stotler/Sonny Stotler

ADDRESS: PO Box 191  
Berkeley Springs, WV 25411

HOME PHONE: 304-820-9204

BUSINESS PHONE:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DATE OF MEETING REQUESTED: 3/21/13

TOPIC (S) OF DISCUSSION:  
Request of Exoneration for Personal Property Assessment  
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SPECIAL EQUIPMENT NEEDS ( i.e. Powerpoint, etc.) \_\_\_\_\_

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**APPLICATION FOR CORRECTION OF ERRONEOUS ASSESSMENT  
MORGAN COUNTY, WEST VIRGINIA**

TAXPAYER: Sonny Stotler YEAR: 2008 to 2012  
 ADDRESS: Po Box 191 BS WV 25411

<b>PERSONAL PROPERTY ACCOUNT #:</b>	<b>TICKET #:</b>
<b>DISTRICT:</b>	<b>PAGE #:</b>

I, the undersigned applicant, pursuant to Chapter 11, Article 3, Section 27, of the Code of West Virginia, hereby make application to the Morgan County Commission for correction of the above described assessment, and that I am aggrieved by the erroneous assessment for the following reasons:

Gave wrong vehicle on assessment  
that x wife had wrecked & totaled in  
2008.

Benny Stotler 8-14-13  
 Applicant's Signature/Date

**PROOF OF CORRECTION MUST BE ATTACHED**

VEHICLE OR OTHER PP	FROM	TO	EXONERATED
YEAR <u>1994</u>			
MAKE <u>Honda</u>			
MODEL			
TOTAL ASSESSED <u>258.51 +</u>			

AN INVESTIGATION OF THIS APPLICATION WAS MADE AND WE;

DO NOT OBJECT \_\_\_\_\_ OBJECT \_\_\_\_\_ TO THIS REQUEST

NOTICE RECEIVED AND APPLICATION REVIEWED AND APPROVED TO FORM BY

\_\_\_\_\_  
**COUNTY COMMISSION / DATE**

MORGAN COUNTY COMMISSION  
AGENDA REQUEST

DATE OF REQUEST: 3/11/13

NAME: County Commission

ADDRESS: 77 Fairfax St Rm 101  
Berkeley Springs, WV 25411

HOME PHONE: 304-258-8540

BUSINESS PHONE:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DATE OF MEETING REQUESTED: 3/21/13

TOPIC (S) OF DISCUSSION:  
Approve and sign budget  
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SPECIAL EQUIPMENT NEEDS ( i.e. Powerpoint, etc.) \_\_\_\_\_

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