

AGENDA
MORGAN COUNTY COMMISSION
77 Fairfax Street, Room 101
Berkeley Springs, WV 25411

August 16, 2012 - 9:30 AM Open Meeting

9:30 AM- ADMINISTRATION & APPROVE MINUTES

Assessor's Exonerations

Carol York, Grants Administrator- Resolution to apply for a Juvenile Delinquency Prevention
Title V Grant for Morgan County Partnership

Eagle Scout Recognition - Jacob Montague

Court Orders- Re-appointments for Phil Harmison & Thomas Hill to the Farmland Protection Board

Morgan County Walks Challenge

Circuit Clerk's Letter requesting approval for postage

AGENDA ITEMS

10:00 AM- Robert White- Interview for Farmland Protection Board

10:15 AM- Dale McConnell- Interview for Criminal Community Corrections Board

10:30 AM- Keith DeBlasio- Interview for Criminal Community Corrections Board

ADMINISTRATOR'S ITEMS

Possible Executive Session- Approval Letter regarding Personnel Issue

Proposed changes to Community Center



Morgan County Commission

77 Fairfax Street, Room 101
Berkeley Springs, West Virginia 25411
304-258-8540

-COMMISSIONERS-

BRENDA J. HUTCHINSON
5154 MILO SCHOOL ROAD
GREAT CACAPON
WV 25422
304-947-7713

STACY A. DUGAN
401 S. LAUREL AVENUE
BERKELEY SPRINGS
WV 25411
304-258-9648

BRADLEY J. CLOSE
380 DRY RUN ROAD
BERKELEY SPRINGS
WV 25411
304-258-3795

RESOLUTION

- WHEREAS;** The Morgan County Partnership is eligible to apply for funding for the Morgan County Family Prevention Program under the WV Division of Justice and Community Services Justice Services Community Prevention Grant Program;
- WHEREAS;** the intent of the funding application is to secure \$42,960 in funding for the period 10/1/2012 through 9/30/2012;
- WHEREAS;** the Morgan County Commission is in support of The Morgan County Family Prevention Program and Morgan County Partnership application funding;
- THEREFORE**
BE IT RESOLVED; this 16th day of August 2012 that the Morgan County Commission hereby authorizes Stacy A. Dugan, President of the Morgan County Commission, to act on its behalf as the official representative for the Commission in the administration of the Juvenile Justice and Delinquency Title V Community Prevention Grant program.

Stacy A. Dugan, President, Morgan County Commission

Brenda J. Hutchinson, Morgan County Commission

Bradley J. Close, Morgan County Commission

ATTEST: _____
Debra A. Kesecker
Clerk of the County Commission

Re-appointments to the Farmland Protection Board

Tom Hill & Phil Harmison

Both members are active on the board and attend monthly meetings.

Tom Hill helped and assisted with the annual monitoring of the properties last year.

Both members would like to continue serving on the board.

Morgan County WALKS



Challenge

The first 30 Kick-Off
participants will receive a
FREE pedometer

For the Month of September

KICK-OFF DaTe: August 31st from 12 noon-1 p.m.

Where: North Berkeley Community Park

Take the Challenge!

Create a team,
Walk a few miles a
week,
and

Be eligible to WIN A
CASH PRIZE!!

For more information

Call 258-5600 or 258-7807.

Registration forms are available at
Starting Points, Morgan County
Partnership, War Memorial Hospital &
the Senior Center.

Forms can also be downloaded online at
www.starting-points.com or
www.morganpartnership.org.

Morgan County WALKS



Challenge

For the Month of September
Kick-Off Date: August 31st at 12 noon – 1 p.m.

Where: North Berkeley Community Park

RULES:

- Create Teams with more than 2 people
- Each member's goal is to walk every week in September until the team has walked at least 25 miles for the month. Each team member is encouraged to walk at least 10 miles a month.
- All participating teams that complete the program will be eligible for a random drawing with a cash prize!
- During the month, teams will track their miles using the provided "Mile Tracking" Calendar
- To complete the program and to be eligible for the random drawing for the cash prize, teams must email their results to Hannah Stewart at ProgramCoord@starting-points.org by midnight on October 6, 2012. Teams need to report their total number of miles walked for the month. The winner of the drawing will be contacted by email. Only one cash prize will be awarded to a team. The team members are responsible for distributing the winnings.

REGISTRATION INFORMATION:

- Each team pays a \$5 entry fee
- Registration forms can be downloaded at www.starting-points.org or www.morganpartnership.org. They can also be picked up or dropped off with the entry fee at the following locations:

Starting Points
292 N. Washington Street
Berkeley Springs WV 25411
304-258-5600

War Memorial Hospital
1 Healthy Way
Berkeley Springs, WV 25411
304-258-2345

Morgan County Sr. Life Center
106 Sandmine Road (rear entrance)
Berkeley Springs, WV 25411
304-258-3096

Morgan County Partnership
26 Chapman Street
Berkeley Springs, WV 25411
304-2587-7807

Center for Rehab & Wellness
261 Berkmore Pl, Suite 2A
Berkeley Springs, WV 25411
304-258-8377

Teams can register anytime OR

During the Morgan County Fair at the organizational booths listed above OR

During the Kick-Off event on August 31st!

Morgan County WALKS



Challenge

For the Month of
September

Entry Form

Organization affiliation, if applicable _____

Primary Contact Name _____

Phone Number _____ E-mail _____

Street Address _____ City /State /Zip _____

Team Name: _____

Team Members:

- 1) _____
- 2) _____
- 3) _____
- 4) _____
- 5) _____
- 6) _____
- 7) _____

For Wellness Committees Use Only:
Paid: Y or N
Completed Program: Y or N



Morgan County WALKS Challenge

Mile Tracker Calendar

~ September 2012 ~						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	Team Name: <hr/>					



Kimberly J. Jackson
Circuit Clerk

**Circuit Court
of
Morgan County**
Twenty-Third Judicial Circuit



77 Fairfax Street, Suite 2F
Berkeley Springs, WV 25411
(304) 258-8554
Fax: (304) 258-7319

The Honorable Morgan County Commission
P.O. Box 28
Berkeley Springs, WV 25411

Honorable Commissioners;

I would like to purchase 9,000 forever stamps for use in my office. We will be sending out 4,500 Juror Questionnaires and enclosed in each we will be placing a pre-stamped envelope for the Juror's to return their filled out Questionnaires to our office. This will ensure that the envelopes make it back to our office regardless of rising postage costs in the future and also make unused envelopes sent back reusable saving County money.

During our last jury pull many envelopes were returned to the office. Since this time postage has increased wasting envelopes that have previously been pre-stamped with a set rate and forcing double work for my employees to have to print one and two cent stickers to place on the already stamped envelopes.

Thank you for your consideration in this matter that would greatly benefit the office and save County money.

Sincerely,

Kimberly J. Jackson
Circuit Clerk

MORGAN COUNTY COMMISSION
AGENDA REQUEST

DATE OF REQUEST: 8/10/12

NAME: Robert White

ADDRESS: 2801 Householder Rd.
Hedgesville, WV

HOME PHONE: 304-754-3263

BUSINESS PHONE:

DATE OF MEETING REQUESTED: 8/16/2012

TOPIC (S) OF DISCUSSION:
Interview for Farmland Protection Board

SPECIAL EQUIPMENT NEEDS (i.e. Powerpoint, etc.)

* Please include any handouts or material that will be discussed or presented to the County Commission. Thank you !

**Morgan County
Boards, Authorities & Commissions
INTERESTED VOLUNTEER APPLICATION**

DATE: July 12, 2012

NAME: Robert L. White

ADDRESS: 2801 Householder Road
Hedgesville, West Virginia 25427

TELEPHONE: 304-754-3263 CELL: 304-268-6739

BOARD, AUTHORITY OR COMMISSION (interested in serving on)

Morgan County Farmland Protection Board

REASON: Interest in protecting farmland and experience to offer

BRIEF SUMMARY OF LIFE EXPERIENCE (if resume available, please attach)

Extensive surveying and engineering experience

Former educator, certified Social Studies

Executive Director Berkeley County Farmland Protection Board

Are you available now? Yes, if not, when? _____

Please return the form to: **MORGAN COUNTY COMMISSION
77 FAIRFAX ST., RM. 101
BERKELEY SPRINGS, WV 25411**

Or Fax the Form To: **304-258-7305**

ROBERT L. WHITE

· 2801 Householder Road
Hedgesville, West Virginia 25427

304-754-3263 (Home); 304-268-6739 (Cell)

Email: bobwhite67@frontier.com

EXPERIENCE

BERKELEY COUNTY FARMLAND PROTECTION BOARD, Martinsburg, W.Va. Oct. 2010 to present
(Consultant) Executive Director. Responsible for daily operations of the Board, receiving and processing conservation easement applications, and monitoring existing easements.

THE WOODS RESORT, Hedgesville, W.Va. April 2010 to Oct. 2010
Part-time Sales Associate in the Golf Pro Shop. Duties include booking reservations, equipment and clothing sales, supervision of personnel maintaining golf carts, and closing at the end of business each day including daily reports and deposits.
Supervisor: Chris Lewis, Head Golf Pro.

CHRISTOPHER CONSULTANTS, LTD., Winchester, Va. Aug. 2005 to Nov. 2008
Surveyor II, specializing in final plats and preparation of projects for approvals on state and county levels. Coordinator of field surveys, public record research, and client coordination for survey projects. Representation for pre-bid and pre-construction meetings for potential projects, and coordination with engineers and contractors. General CAD operation utilizing AutoCAD and Servsoft software.
Supervisors: Michael S. Roberts and Lou Canonico.

HUNTLEY NYCE & ASSOCIATES, Martinsburg, W.Va. Mar. 2004 to Aug. 2005
Survey technician specializing in concept plans, minor subdivisions.

YEBERNETSKY, ROBERTS & STANSBURY, Inwood, W.Va. June 1990 to Mar. 2004
Engineering computer, office computation, subdivision and road design, note reduction, mortgage inspections.

SCHOLASTIC TRAVEL, INC. and AMERICAN DESTINATIONS, Greensburg, Pa., and Clarksburg, W.Va.
1983 to 1990 - Part-time Travel Consultant responsible for recruitment of students and adults for travel. Preparation of information and presentations to groups for recruitment and pre-trip planning. Served as tour guide for trips to various U.S. cities, including Washington, D.C., and Toronto, Canada.

BERKELEY COUNTY SCHOOLS, Berkeley County, W.Va.

Social Studies Teacher:	Musselman High School	Feb. 1987 to June 1990
[Licensed through 2012]	One semester leave of absence	Sept. 1986 to Jan. 1987
	Hedgesville Middle School	Sept. 1984 to June 1986
	Musselman High School	Sept. 1982 to June 1984

GAMMA ASSOCIATES, Martinsburg, W.Va. 1972 to 1982
Office engineer, draftsman, computer operator, field coordinator, party chief.
Supervisor: Arnold Godlove.

U.S. ARMY (Spec. 5), 50th Engineering Company, West Point Military Academy, West Point, N.Y. - construction draftsman; 1970 to 1972
B.A.M.C., Ft. Sam Houston, Houston, Texas - draftsman and illustrator.
Honorable discharge Jan. 1972.

FOX & ASSOCIATES, Hagerstown, Md. and Martinsburg, W.Va. 1969-1970
Office engineer and draftsman, computer operator.
Supervisors: Bernard Charles and Arnold Godlove.

EDUCATION

- SHEPHERD COLLEGE, Shepherdstown, W.Va., Degree BASC Graduated 1981
Social Studies, Comprehensive 7-12, License No. 7080 valid until 6/30/2012
- WEST VIRGINIA UNIVERSITY, Morgantown, W.Va., 21 Graduate hours 1981-1990

Additional Training:

- WEST VIRGINIA ASSOCIATION OF LAND SURVEYORS, 2004 and 2005
Glennville State College, Professional Development Hours - Training Courses: Boundary Research in W.Va. and Research Analysis, Mortgage Loan Inspection/Surveys, Boundary Agreements, Tracking Railroads and Highways, Byways and Private Roads.

REFERENCES

Professional:

Michael Roberts	2068 Palmer Road, Hedgesville, WV 25427 Phone: 304-229-9486
Susan Whalton	2086 Butts Mill Road, Hedgesville, WV 25427 Phone: 304-754-8785
Floyd Kursey	499 Kursey Ford Lane, Hedgesville, WV 25427 304-754-8002

Personal:

Kathy Spitzer	340 Bennett Lane, Berkeley Springs, WV 25411 Phone: 304-258-5702 spitz49@verizon.net
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MORGAN COUNTY COMMISSION
AGENDA REQUEST

DATE OF REQUEST: 8/10/12

NAME: Dale McConnell

ADDRESS: 268 Hill Top Rd
Great Cacapon, WV

HOME PHONE: 304-258-7510

BUSINESS PHONE:

DATE OF MEETING REQUESTED: 8/16/2012

TOPIC (S) OF DISCUSSION:
Interview for Community Criminal Corrections Board

SPECIAL EQUIPMENT NEEDS (i.e. Powerpoint, etc.)

* Please include any handouts or material that will be discussed or presented to the County Commission. Thank you !

Morgan County Boards, Authorities & Commissions

INTERESTED VOLUNTEER APPLICATION

DATE: MAY 21, 2012

NAME: PALE McCONNELL

ADDRESS: 268 HILL TOP RD, PO BOX 488
GREAT CACAPON, WV 25722

TELEPHONE: 304-258-7510 CELL: 301-992-3175

BOARD, AUTHORITY OR COMMISSION (interested in serving on)

CRIMINAL JUSTICE

REASON: TO PUT EXPERIENCE TO WORK FOR COUNTY

BRIEF SUMMARY OF LIFE EXPERIENCE (if resume available, please attach)

10 YEARS MD. DIV OF CORRECTION, 5 YRS COMMERCIAL
SECURITY WORK, 4 YEARS MILITARY
17 YEARS FIRE DEPT.

Are you available now? YES, if not, when? _____

* Please return form to COUNTY COMMISSION OFFICE in the COURTHOUSE
or mail to : MORGAN COUNTY COMMISSION, 77 FAIRFAX ST., RM. 101
BERKELEY SPRINGS, WV 25411*

MORGAN COUNTY COMMISSION
AGENDA REQUEST

DATE OF REQUEST: 8/10/12

NAME: Keith DeBlasio

ADDRESS: 15 Candlewood Lane
Great Cacapon, WV

HOME PHONE: 304-947-7607

BUSINESS PHONE:

DATE OF MEETING REQUESTED: 8/16/2012

TOPIC (S) OF DISCUSSION:
Interview for Community Criminal Corrections Board

SPECIAL EQUIPMENT NEEDS (i.e. Powerpoint, etc.)

* Please include any handouts or material that will be discussed or presented to the County Commission. Thank you !

Life
MESSAGE
8/10

Morgan County
Boards, Authorities & Commissions
INTERESTED VOLUNTEER APPLICATION

DATE: 17 February 2012

NAME: Keith William DeBlasio

ADDRESS: 15 Candlewood Lane

Great Cacapon, WV 25422

TELEPHONE: 304-947-7607 CELL: 804-677-8421

BOARD, AUTHORITY OR COMMISSION (interested in serving on)

County Commission on Crime, Delinquency and Correction

REASON: I have over ten years experience in criminal justice reform and
related policy and legislative experience.

BRIEF SUMMARY OF LIFE EXPERIENCE (if resume available, please attach)

Are you available now? Yes, if not, when? _____

Please return the form to: **MORGAN COUNTY COMMISSION**
77 FAIRFAX ST., RM. 101
BERKELEY SPRINGS, WV 25411

Or Fax the Form To: **304-258-7305**

15 Candlewood Lane
Great Cacapon, West Virginia 25422
E-mail KeithDeBlasio@aol.com

Phone (304) 947-7607
Fax (304) 947-7220
Mobile (804) 677-8421

Keith William DeBlasio

Objective	To find a position, which would permit me to utilize the skills I have acquired in the areas nonprofit organization and development, federal litigation, criminal justice advocacy, legislative policy initiatives, and foster care of troubled youth.		
Education	1986	Century 21 School of Real Estate	Sunrise, Florida
	Broker's License Finished at the top of my class with a 100% score and a 99% score on the state licensing exam		
	1986-1987	Broward Community College	Davie, Florida
	Musical Theatre Major/British Literature Minor		
	1993	Montgomery College	Rockville, Maryland
	Courses in WordPerfect and Study Skills		
	1995	Fairmont State College	Morgantown, West Virginia
	Courses in Business and Sociology (Psychology Major)		
Work experience	2001-2006	Virginia C.U.R.E.	Alexandria, Virginia
	Executive Assistant to the Director Researching, drafting and advocating legislation; correspondence; event planning		
	2000	Lunenburg Correctional Center	Victoria, Virginia
	Law Library Clerk Legal research, assisted inmates in filing habeas petitions and civil rights claims		
	1999	Lunenburg Correctional Center	Victoria, Virginia
	DCE – Teacher's Aide Tutored students in GED and ABE		
	1994	Kenny Tours	Stevensville, Maryland
	Office Manager Tour operator, travel reservations, promotions, management		
	1993-1994	Mid-Atlantic Horticulture	Gaithersburg, Maryland
	Supervisor Supervised landscaping crew and the Christmas light display at the L.D.S. (Mormon) Temple		
	1988-1989	American Airlines	Hartford, Connecticut
	Reservations/Customer Service Supervisor/Personnel Phone reservations, supervisory training, teaching SABRE courses		
	1987-1988	Citizens Bank & Trust	Silver Spring, Maryland
	Customer Service Rep/Branch Administrative Assistant Performed teller duties, office duties; handled new accounts; and covered for management at small branches		

Volunteer experience	AdvoCare, Inc.	(Prisoner support and education)	Director/Founder
	FPPP	(Prisoner advocacy)	Board of Directors
	Virginia CURE	(Prisoner advocacy)	Member
	DC Foster Care	(Foster parenting and adoption)	Foster Parent

References

Sherri Neil, 21 Westmont Drive, Hampton, VA 23666
Patricia Alexander, 11007 Springfield Court, Glen Allen, VA 23060
Linda McFarlane, Just Detention International, Los Angeles, CA 90010
Jesselyn McCurdy, ACLU, 915 15th Street, NW, Washington, DC 20005
Bobby Vassar, House Judiciary Committee, Washington, DC 20515
The Hon. Vivian Watts, 8717 Mary Lee Lane, Annadale, Virginia 22003
The Hon. Emmett W. Hanger, Jr., P.O. Box 2, Mount Solon, Virginia 22843
The Hon. Louise L. Lucas, P.O. Box 700, Portsmouth, Virginia 23705

Summary of qualifications

1994-2001
Self-Educated
Studied civil rights litigation, federal and state habeas law and procedures; spent extensive time studying both federal and state rules and case law.

1994
Parenting Training
Certification training for DC Foster Care and Adoption by Health and Human Services.

Community activities

Community Restoration Campaign
AdvoCare
Citizens United for Rehabilitation of Errants

Professional memberships

Student Member of the National Paralegal Association
Salesman with the Florida Real Estate Commission
Former Member of the American Correctional Association

Litigation experience

DeBlasio v. Lowman, et al., JFM-96-2997 (D.Md.)
DeBlasio v. U.S.M.S., 99-3166 TFH (D.D.C.)
DeBlasio v. Gilmore, 313 F.3d 396 (4th Cir. 2003)
DeBlasio v. Jackson, 707 S.E.2d 33 (W.Va. 2011)

SENATE OF VIRGINIA



W. HENRY MAXWELL
2ND SENATORIAL DISTRICT
PART OF THE CITIES OF
NEWPORT NEWS AND HAMPTON
350 MAPLE AVENUE
NEWPORT NEWS, VIRGINIA 23607-4900

COMMITTEE ASSIGNMENTS:
COMMERCE AND LABOR
GENERAL LAWS
REHABILITATION AND SOCIAL SERVICES
TRANSPORTATION

February 21, 2003

RE: KEITH DeBLASIO

To Whom It May Concern:

It is my distinguished pleasure to commend to you Mr. Keith DeBlasio for employment with your business/ organization or agency.

Keith did an excellent job of assisting my office staff and myself this Virginia General Assembly session with my legislative package, which contained some very controversial issues. He was present to speak at subcommittee and committee meetings, as well as assisted in monitoring, and soliciting other persons and organization representatives to either support needed legislation or to present pertinent information that would help to alter or abate poorly crafted legislation.

His analytical skills and ability to articulate the issues are superb. He is a personable, coalition builder with a keen sensitivity and understanding of the legislative process. His negotiating skills are also an asset to his credit. Keith's skillful and expert maneuvering this session enabled him (while simultaneously monitoring the Senate and House floor debates) to detect that a bill which we were supporting had run into trouble and was killed on the floor of the House of Delegates (HB 2545 – The Prisoner Reentry Bill). Swiftly he began to run effective damage control and was able to have the bill reconsidered in the 11th hour, and it was passed!

Talent such as his should be an asset to any organization, or business and I am certain that if he is given an opportunity to prove himself, he will merit all the confidences reposed in him. Please feel free to contact me if you should need any further information from me regarding this reference for Keith. Thank you in advance for all kind considerations provided to him. I am...

Cordially,

A handwritten signature in cursive script, appearing to read "W. Henry Maxwell".

W. Henry Maxwell
Member, Senate of Virginia

WHM: sn



Morgan County Starting Points
Family Resource Center
292 N. Washington Street, #103
Berkeley Springs, WV 25411
304-258-5600

August 9, 2012

Jody,

Below are previous emails we have had concerning changes Starting Points proposes to make to our "new" site (Boys & Girls Club).

A contractor has inspected the walls and though they are load bearing, it is feasible to cut "windows" that would create a pass through without compromising structural integrity.

Attached is a drawing showing our proposed changes. Please allow this letter to serve as a request to County Commissioners to make the proposed changes. A quick response would be greatly appreciated to allow time to engage contractors/ volunteers and to acquire needed materials.

Thank you
Audrey Morris

From: Jody McClintock [<mailto:jmclintock@morgancountywv.gov>]
Sent: Monday, June 25, 2012 5:06 PM
To: 'Audrey Morris'
Cc: sdugan@morgancountywv.gov; 'Brenda Hutchinson'; 'Brad Close'
Subject: RE: new site

Hi Audrey,

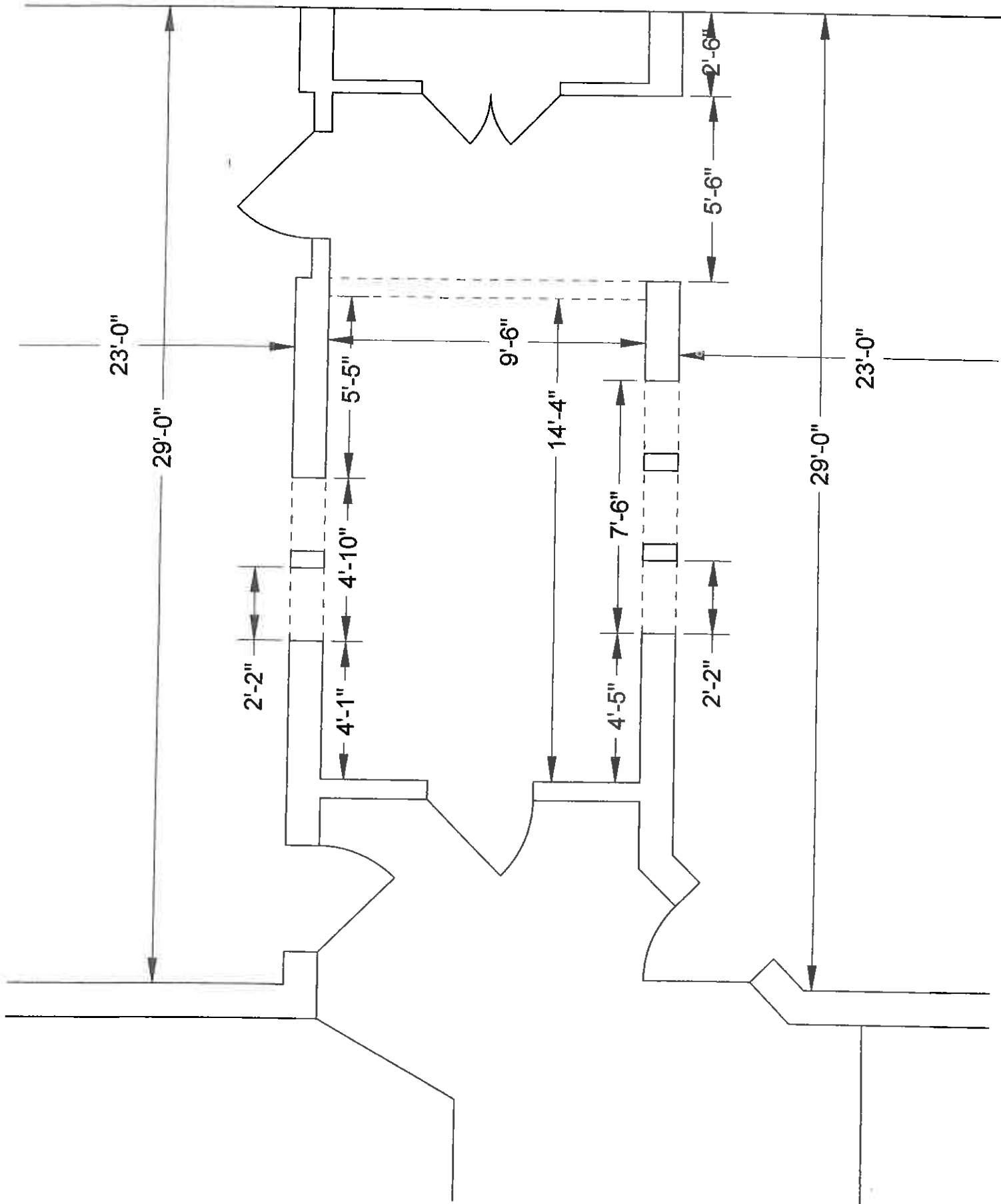
I believe the small room you are referring to is currently being used by maintenance. We were storing items in the small closet just inside the exterior doorway, but since the electrical panel is in that closet, we had to move a lot of the items (specifically chemicals) that were being stored and that small room was the next best place. At that time, we couldn't find another storage area, but maybe it's something we can revisit as the moves begin to take place.

As far as a permit goes, you would need to contact the town.

Thanks,
Jody

From: Audrey Morris [<mailto:amorris2@frontier.com>]

Proposed
changes



Sent: Monday, June 25, 2012 3:20 PM
To: 'Audrey Morris'
Cc: 'Jody McClintock'
Subject: new site

Dear Commissioners,

As we make plans to move to our new location we have questions about making facility changes. At the moment we do not see a need to change many things in the area we will be using for the office (where B&G Club has their offices currently). The only thing we may try to do is convert their kitchen into a bathroom but that is not a priority.

Our changes would be in the two larger activity areas where we will be creating a new kitchen/dining area.

The first question is...can we have the room that is in between the two activity areas? I believe it is currently being used for storage by some group/person. What we would like to do is create our actual cooking/kitchen area in that room, use the front room for dining/classroom activities and use the back room for food pantry/freezers, etc. IF we can have that room, we will need to have a contractor look at whether the walls are load bearing or if there are support beams. Also, are the walls simply dry wall or some type of brick/block. We propose to cut into the walls to make a pass through from the front "dining area" to the middle "kitchen" area to the back "storage area". It would be window size cuts, not full wall walk through.

We will need to access plumbing/water and run a 220 for the stove. We are looking at commercial grade gas stoves which will require running gas lines. This of course would be done by a licensed company, probably Blue Flame.

We will be working with a local contractor and volunteers to complete all work and are hoping to have most materials donated.

Last question, do we need a county/town building permit for any of the improvements?

Thank you for considering this request and for your prompt response.

Audrey Morris, Director

Morgan County Starting Points
Helping Families.....Help Themselves