

**Morgan County Commission Meeting  
February 4, 2016**

**Members present:**

President Bradley Close  
Commissioner Robert Ford  
Commissioner Joel Tuttle

**Also Present:**

Jody McClintock, County Administrator; Ginger Johnson, Commission Secretary; David Fink; Dorothy Benson; Lori Kiley; Nancy Strine; Karen Cichocki; Larry Lower; Jack Soronen; Matt Pennington; Renea Stansbury; Kevin Duckwall; Betty Mason; Ron Davis; Mike Jenkins; Carl Cowgill; Tim Harthun; Gale Foulds; Christy Duckwall and Laura Breeden

The meeting was opened at 9:30 a.m. by Debra Kesecker, Honorable County Clerk.

**Board of Equalization**

The Morgan County Commission sat as Board of Equalization.

**Dottie Benson**

Ms. Benson approached the Commission to discuss her property assessment. Ronnie McIntire, Assessor and Robert Radcliff, Data Specialist, reviewed the assessment with Ms. Benson and decided that consolidating the property will lower her assessment. Ms. Benson agreed to file the paperwork needed for the consolidation. On a Bob Ford/Joel Tuttle motion, the Board of Equalization made a motion to grant the request to lower the value. President Close voted nay, Commissioner Ford voted nay and Commissioner Tuttle voted nay. Motion carried. Request denied. Ms. Benson thanked the Board of Equalization and will follow up with the Assessor's office for the consolidation of the property that will lower next years' assessment.

On a Bob Ford/Joel Tuttle motion, the Board of Equalization made a motion to recess as Board of Equalization and reconvene as County Commission. President Close voted yea, Commissioner Ford voted yea and Commissioner Tuttle voted yea. Motion carried.

**Administration Items**

**Approval of meeting minutes**

On a Bob Ford/Brad Close motion, the County Commission approves the meeting minutes from the January 21, 2016 County Commission meeting. President Close voted yea, Commissioner Ford voted yea and Commissioner Tuttle voted yea. Motion carried.

**Approval to hire letter for Circuit Clerk's office**

On a Joel Tuttle/Bob Ford motion, the County Commission approves the hiring of Allyson Ruppenthal as a full time deputy for the Circuit Clerk's office to replace the retirement of Helen Morris. President Close voted yea, Commissioner Ford voted yea and Commissioner Tuttle voted yea. Motion carried.

## **Reports**

### **Redistricting Discussion**

President Close discussed the option of redistricting for the purpose of adding magisterial districts. President Close stated that it would change from three to five magisterial districts, which will allow more candidates to run for a seat on the County Commission and Board of Education. Commissioners Ford and Tuttle agreed. President Close requested the County Clerk do some research to find the cost to redistrict. Debra Kesecker, Honorable County Clerk will follow up with the Commission regarding the costs to redistrict .

## **Action Items**

### **Annual Public Hearing for the HOME Consortium Program**

#### **Approve Resolution to participate in the HOME Consortium program- July 1- June 30, 2017**

Nancy Strine, Community Development Administrator, approached the Commission to give an annual update on the HOME Consortium Program for the Eastern Panhandle. Ms. Strine stated that the program has helped two families purchase their home in Morgan County in the past year. The County Commission held a public hearing for comments or questions regarding the Home Consortium program. There were no comments from the public. On a Joel Tuttle/Bob Ford motion, the County Commission authorized its President, Bradley Close, to enter into a one year cooperation agreement for the period of July 1, 2016 to June 30, 2017 with the Eastern Panhandle HOME Consortium of WV. President Close voted yea, Commissioner Ford voted yea and Commissioner Tuttle voted yea. Motion carried.

### **Review of Reliance Roofing Project at Pines Opportunity Center**

#### **Decision on Liquidated damages (possible executive session)**

Vince Cichocki, Facilities Director approached the Commission to give an update on the roofing project at the Pines Opportunity Center.

On a Joel Tuttle/Bob Ford motion, the County Commission went into executive session under WV Code 6-9A-4 Exceptions #11 to discuss the contract with Reliance Roofing. President Close voted yea, Commissioner Ford voted yea and Commissioner Tuttle voted yea. Motion carried.

On a Joel Tuttle/Bob Ford motion, the County Commission came out of executive session and reconvened into regular session. President Close voted yea, Commissioner Ford voted yea and Commissioner Tuttle voted yea. Motion carried.

On a Joel Tuttle/Bob Ford motion, the County Commission made a motion to authorize Vince Cichocki, Facilities Director, to proceed to complete the contract with Reliance Roofing and approved the cost of \$5000 in liquidated damages upon approval by the Prosecutor. President Close voted yea, Commissioner Ford voted yea and Commissioner Tuttle voted yea. Motion carried.

### **Larry Lower & Matt Pennington- Warm Springs Run Green Infrastructure Study**

Larry Lower and Matt Pennington approached the Commission and requested support to seek funding from the Green Streets, Green Jobs, Green Towns Grant. Mr. Pennington

stated the funding will be used to fund green infrastructure improvements along the Town's Streetscape project. Mr. Pennington a copy of the Warm Springs Run Green Infrastructure Study to the Commission. Mr. Pennington stated that they are pursuing \$50,000-\$60,000 in grant funds and requested the Commission submit a support letter to send in with the application. The Commission agreed to send a support letter and thanked Mr. Pennington and Mr. Lower for their time.

### **Discussion regarding Request for Proposals for Emergency Services in Morgan County**

Laura Breeden, Karen Cichocki, Betty Mason, Carl Cowgill and Ron Davis, members of the Emergency Medical Services board approached the Commission to discuss the proposals for Emergency Services in Morgan County. Karen Cichocki, Vice Chairman, explained that the board had received two proposals to provide emergency services for Morgan County, one from Valley Health and one from Company 7. Ms. Cichocki also explained that Company 7 has presented alternative proposals for the board to consider. Ms. Cichocki presented the alternative proposals to the Commission and reviewed each proposal in detail. Ms. Cichocki explained that each proposal includes providing emergency services for Paw Paw, WV as well as the rest of Morgan County. Commissioner Ford stated that the EMS Board doesn't want a decision today.

### **Administrator's Report**

#### **Approval for work at Gayle Drive bridge**

Jody McClintock, County Administrator, explained to the Commission that the concrete bridge that spans the run at Gayle Drive needs some repairs with the concrete work. Ms. McClintock stated that Dennis Schafer has looked at the bridge and will repair it for the cost of \$3,170. Ms. McClintock requested to talk to the Berkeley Gardens Homeowners Association to see if they will help with the repair costs. The Commission approved and agreed for Ms. McClintock to contact the Homeowners Association regarding the repair cost.

### **Recess**

On a Joel Tuttle/Bob Ford motion, the County Commission made a motion to recess the meeting. President Close voted yea, Commissioner Ford voted yea and Commissioner Tuttle voted yea. Motion carried.