

**Morgan County Commission Meeting  
November 3, 2016**

**Members present:**

President Bradley Close  
Commissioner Robert Ford  
Commissioner Joel Tuttle

**Also Present:**

Jody McClintock, County Administrator; Ginger Johnson, Commission Secretary; Lori Kiley; Thomas Kiley; Kevin Duckwall; Daryl Cowles, EDA Director; Kate Shunney; Trish Strader; Vince Shambaugh, Sheriff; Howard Hamilton and Frederick Hamilton

The meeting was opened at 9:30 a.m. by Debra Kesecker, Honorable County Clerk

**Approval of Meeting Minutes**

Commissioner Ford made a motion to approve the meeting minutes from the October 20, 2016 Commission meetings. President Close voted yea, Commissioner Ford voted yea and Commissioner Tuttle voted yea. Motion carried.

**Re-appointment to the Community Criminal Justice Board- Michael Hagstead**

Commissioner Tuttle made a motion to re-appoint Michael Hagstead to the Morgan County Community Criminal Justice board for a two year term. President Close voted yea, Commissioner Ford voted yea and Commissioner Tuttle voted yea. Motion carried.

**Re-appointment to the Farmland Protection Board**

President Close made a motion to re-appoint Bob White to the Morgan County Farmland Protection Board to serve a four year term. President Close voted yea, Commissioner Ford voted yea and Commissioner Tuttle voted yea. Motion carried.

**Re-appointment to the Board of Health**

President Close made a motion to re-appoint David Hansen to the Morgan County Board of Health to serve a five year term. President Close voted yea, Commissioner Ford voted yea and Commissioner Tuttle voted yea. Motion carried.

**Appointment to Region 9**

President Close made a motion to appoint Daryl Cowles to serve the remainder of Betsy Heath's two year term representing the Morgan County EDA on the Region 9 Planning and Development Council. President Close voted yea, Commissioner Ford voted yea and Commissioner Tuttle voted yea. Motion carried.

**Appointment to Solid Waste Authority Board**

Commissioner Tuttle made a motion to appoint John Spies to the Morgan County Solid Waste Authority Board to serve a four year term. President Close voted yea, Commissioner Ford voted yea and Commissioner Tuttle voted yea. Motion carried.

### **Appointment to HOME Consortium Board**

President Close made a motion to appoint Ginger Johnson to the HOME Consortium board representing Morgan County to serve a three year term. President Close voted yea, Commissioner Ford voted yea and Commissioner Tuttle voted yea. Motion carried.

### **Appointment to the NEREMS (North Eastern Regional Emergency Services) Board**

Commissioner Tuttle made a motion to appoint Kevin Duckwall to the North Eastern Regional Emergency Services Board to serve a two year term. President Close voted yea, Commissioner Ford voted yea and Commissioner Tuttle voted yea. Motion carried.

Commissioner Tuttle made a motion to appoint Mike Jenkins to the North Eastern Regional Emergency Services Board to serve a two year term. President Close voted yea, Commissioner Ford voted yea and Commissioner Tuttle voted yea. Motion carried.

### **Courthouse Complex Employee Christmas Party**

Debra McLaughlin, Prosecuting Attorney, approached the Commission regarding the Courthouse Complex Employee Christmas Party. Ms. McLaughlin requested closing the Courthouse Complex for 2 hours so Elected Officials and their employees can have a Christmas luncheon. Ms. McLaughlin will follow up with the Commission regarding a date, time and place. The Commission thanked Ms. McLaughlin.

### **Approval of Magisterial Re-Districting Notice**

President Close made a motion to approve the public notice and the corresponding costs in the amount of \$2646.98 for the magisterial re-districting. President Close voted yea, Commissioner Ford voted yea and Commissioner Tuttle voted yea. Motion carried. There is a public hearing scheduled for November 16, 2016 at 9:30 am in the County Commission Room, Morgan County Courthouse, Berkeley Springs, WV.

### **Reports**

#### **Audrey Morris- National Hunger & Homelessness Week**

Audrey Morris approached the Commission in support of National Hunger and Homelessness Awareness Week. Ms. Morris explained that each year the National Coalition for the Homeless and the National Student Campaign against Hunger and Homelessness designate the week prior to Thanksgiving to sponsor the National Hunger and Homelessness Awareness week. Ms. Morris stated that an Empty Bowls event is held to raise awareness and money for the Meal Time Community Kitchen at Starting Points. The event is scheduled for November 18, from 5-7 pm and is held at the Berkeley Springs High School. Commissioner Ford made a motion to approve the resolution proclaiming November 12-20, 2016 as National Hunger and Homelessness Awareness Week in Morgan County, WV. President Close voted yea, Commissioner Ford voted yea and Commissioner Tuttle voted yea. Motion carried.

### **Action Items**

#### **Sheriff Vince Shambaugh- Promotions through Civil Service**

Sheriff Vince Shambaugh approached the Commission and explained that after the completion of promotional examinations, there are four deputies that are eligible for promotion to their next perspective rank effective November 5, 2016. Sheriff Shambaugh presented a \$2400 funds increase yearly from the 2016-2017 budget amount.

Commissioner Tuttle made a motion to approve the four promotions contingent upon whether civil service increases are exempted from the WV State Code 7-7-7a, where it states " Limit of Budget Expenditures, No County Clerk, Circuit Clerk, Sheriff, County Assessor or Prosecuting Attorney may, without the approval of the County Commission, spend or obligate, before the end of the calendar year, more than fifty percent of the funds allocated for his or her office in the fiscal year budget, in any fiscal year where the person holding the office is leaving office due to either resignation or the results of the election." President Close voted yea, Commissioner Ford voted yea and Commissioner Tuttle voted yea. Motion carried.

### **Work session on mutual aid calls with Hampshire County**

Zach Caldwell, E911 Director, approached the Commission and presented a power point presentation on the Morgan County EMS Mutual Aid Data. The Morgan County Commission is going to invite Hampshire County Commission for a meeting to further discuss mutual aide calls between the two counties.

### **Administrator's Report**

#### **Approval of labor to put stone on wall by Courthouse**

Commissioner Ford made a motion to approve the proposal from Twin Lakes Masonry to apply the stone and complete the wall behind the courthouse at the cost of \$4990. President Close voted yea, Commissioner Ford voted yea and Commissioner Tuttle voted yea. Motion carried.

#### **Signing of letter requesting transfer of ownership of War Memorial Drive**

Commissioner Tuttle made a motion to approve the letter to the Department of Highways requesting to transfer ownership of War Memorial Drive, War Memorial Trail and Dispatch Lane to the Morgan County Commission. President Close voted yea, Commissioner Ford voted yea and Commissioner Tuttle voted yea. Motion carried.

#### **Approval of pay application #1 W. Harley Miller Contractors for window replacement at the Pines**

Commissioner Ford made a motion to approve pay application #1 in the amount of \$8000 for the window replacements at the Pines Opportunity Center. President Close voted yea, Commissioner Ford voted yea and Commissioner Tuttle voted yea. Motion carried

#### **Estate of Lucy Hamilton**

Howard Craig Hamilton, Administrator of the Estate and Frederick O. Hamilton, Petitioner of the Estate approached the County Commission for the estate of Lucy Jeanette Hamilton. After reviewing the estate, the Commission agreed that they have no jurisdiction over the estate case and matters. Commissioner Ford made a motion to settle the estate. Commissioner Tuttle voted yea and Commissioner Tuttle voted yea. Motion carried.

#### **Recess**

President Close made a motion to recess the meeting. President Close voted yea. Commissioner Ford voted yea and Commissioner Tuttle voted yea. Motion carried.



Morgan County Commission  
77 Fairfax Street, Room 101  
Berkeley Springs, WV 25411  
304-258-8540

- COMMISSIONERS-

Bradley J. Close  
380 Dry Run Rd  
Berkeley Springs  
WV 25411  
304-258-3795

Robert L. Ford  
9 Barbecue Drive  
Berkeley Springs  
WV 25411  
304-258-4178

Joel R. Tuttle  
134 Ridgewood Trail  
Berkeley Springs  
WV 25411  
304-258-7958

## *Proclamation*

### **A Resolution Proclaiming November 12 - 20, 2016 as National Hunger and Homelessness Awareness Week in Morgan County, WV**

*Whereas*, for the past several years the National Coalition for the Homeless and the National Student Campaign Against Hunger and Homelessness have sponsored National Hunger and Homelessness Awareness Week; and

*Whereas*, there are at least 350 homeless men, women, and children in the Eastern Panhandle on any given night; and

*Whereas*, there are many organizations committed to sheltering, providing supportive services as well as meals and food supplies to the homeless including: Morgan County Inter-Faith Emergency Care, Morgan County Starting Points, Community Networks, Telamon Corporation, Shenandoah Women's Center, the Union Rescue Mission; and

*Whereas*, the theme of National Hunger and Homelessness Awareness Week 2016 is "Bringing America Home," and

*Whereas*, the County Commission of Morgan County recognize that hunger and homelessness continues to be a serious problem for many individuals and families in the Eastern Panhandle;

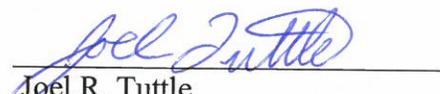
*Now Therefore Be It Resolved* that the County Commissioners of Morgan County, WV hereby proclaim November 12 – 20, 2016 as National Hunger and Homelessness Awareness Week.

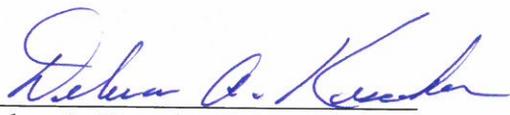
*Be It Further Resolved* that the County Commission of Morgan County encourages all citizens to recognize that many people do not have adequate food or housing and need support from citizens, and private/public non-profit service entities.

Signed this 3<sup>rd</sup> day of November, 2016 by:

  
Bradley J. Close, President  
Morgan County Commission

  
Robert L. Ford  
Morgan County Commission

  
Joel R. Tuttle  
Morgan County Commission

ATTEST:   
Debra A. Kesecker  
Clerk of County Commission

MORGAN COUNTY COMMISSION

NOVEMBER 3, 2016 "MEETING SIGN-IN SHEET"

SHEET : OF:

NO.	NAME	REPRESENTING	PHONE #	E-MAIL ADDRESS
1	Lori Kiley			
2	Thomas Kiley			
3	KEVIN DOCKWALL	MC EMS		
4	Darryl Cowles	MC EDA		
5	Katy Shwaney	Messenger		
6	Liz Strader	Journal		
7	Jim Hargis	MCSO		
8	MARSHALL BOY	Hearing		
9	Lynell B. King	Hearing		
10	Harold Castle	Hearing		
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