

Morgan County Commission Meeting September 1, 2016

Members Present:

Commissioner Brad Close

Commissioner Joel Tuttle

Commissioner Bob Ford (joined meeting at 11:20am)

Also Present:

Jody McClintock, County Administrator; Thomas & Lori Kiley; Fred Widmyer; Kevin Duckwall; Kate Shunney; Danielle Hofe and Zach Caldwell

The meeting was opened at 9:30am by Cathy Spielman, Deputy County Clerk.

Approval of Meeting Minutes

Commissioner Tuttle made a motion to approve the meeting minutes from August 18, 2016. President Close voted yea and Commissioner Tuttle voted yea. Motion carried.

New Road Name

Commissioner Tuttle made a motion to approve the new road name of Halona Lane. President Close voted yea and Commissioner Tuttle voted yea. Motion carried.

Administrators Report

Approval to proceed with low bidder for Gayle Drive and signature on letter to WVDOH

Jody McClintock, County Administrator, explained that she has been working with Chris Corbin from the WVDOH about menu bid prices for the work on Gayle Drive. She requested permission to proceed with the lowest bidder that would be willing to accept the job. Commissioner Tuttle made a motion to approve Jody McClintock to proceed with accepting the low bidder from the WVDOH menu bid. President Close voted yea and Commissioner Tuttle voted yea. Motion carried.

Invoice 6 from Design Concepts for Pines Renovation Project

Jody McClintock, County Administrator, requested approval of Invoice #6 from Design Concepts for \$22,475.00. The invoice was for work completed to date on renovation design of the Pines Opportunity Center. President Close stated that the County has received quality work from Architect Tim Machado. Commissioner Tuttle stated that he has worked with several architects and Mr. Machado has been the easiest one to work with. Commissioner Tuttle made a motion to approve invoice #6 for Design Concepts in the amount of \$22,475.00. President Close voted yea. Commissioner Tuttle voted yea. Motion carried.

Discussion on Ambulance Service Mutual Aid Agreements

Kevin Duckwall approached the Commission to discuss the Ambulance Service Mutual Aid Agreements. President Close asked Kevin Duckwall where we stand on mutual aid agreements. Mr. Duckwall stated that there have been and are agreements in place that

protect all the entities. President Close asked if the premise of the agreements are to provide coverage or protect liability? Mr. Duckwall stated both. Commissioner Tuttle questioned the goals of the agreements. Mr. Duckwall provided some stats regarding calls to the surrounding areas. President Close stated that the reason for this discussion is to hold all parties accountable. President Close asked Mr. Duckwall if the Commission could have his information and put this on the next agenda.

Danielle Hofe-Request for Office Equipment

Danielle Hofe approached the Commission for permission for additional cameras in the Probation Office. Ms. Hofe requested 3 monitors in each Probation Officer's offices to view their waiting areas and offices only. Ms. Hofe stated that they would have to tap into the existing security equipment. Commissioner Close asked about the overall cost of the project. Ms. Hofe stated that she estimates \$2,000 for the equipment but she was not sure how much the port would be. Jody McClintock, County Administrator, asked if Irv Miller had talked to Chris Roper, since Mr. Roper is the head of courthouse security. Ms. Hofe stated that he has not. Ms. McClintock suggested that she ask Mr. Miller to run the project by Chris Roper. President Close said he was fine with the project and asked her to get the County Administrator the costs.

Shentel Agreement

Commissioner Tuttle said he does not yet have an agreement. He stated that Vince Cichocki, Facilities Director, met with Billy Hume from Shentel on Tuesday. They selected the morgue area at the Pines as an area for additional equipment. To get the area renovated to meet Shentel's needs, Commissioner Tuttle said Vince had estimated about \$10,000. He estimated \$5,045 per year for electric to run that area. President Close stated that he feels that a tenant should pay any costs that exceed what the county would normally spend on renovations. Commissioner Tuttle asked if we could quantify the service they are providing. President Close stated that all of that should be considered. Commissioner Tuttle stated that he would go back to Shentel with the cost estimates. President Close stated that he would like to add the courthouse into the agreement for internet service and phone service as a VOIP.

Sidewalk and Back Parking Lot

Jody McClintock, County Administrator, requested some direction on how to proceed with renovating the sidewalk and installation of a small stone wall in front of the recently demolished building space. Commissioner Tuttle described the pavers and drainage system that Streetscapes is installing across the street. He stated that Streetscapes will have some leftover pavers and other materials that they would like to use to construct a walkway along the stone wall by the Warm Springs Run. President Close stated that the Commission had two goals with the demolition and parking lot project:

1. Preservation of the wall
2. Parking

President Close asked if the pavers could go along the wall. Commissioner Tuttle said yes, that would be the plan, but the pavers would be set back a little. Ms. McClintock expressed concern about putting a walkway behind parking areas where people would be pulling out. She also stated that everyone should remember that the county does not own the majority

of the property being discussed. President Close and Commissioner Tuttle had a discussion about a bio-retention area and walkway versus paving the entire area up to the wall. Ms. McClintock stated that she just wanted everyone to be on the same page going forward. There was discussion about a 3' right of way. Ms. McClintock and Alma Gorse, County Planner, pulled the deeds and lease agreements. Commissioner Ford arrived at the Courthouse at 11:20am. Commissioner Ford expressed concern about whether or not materials purchased with federal monies could be put on private property. Commissioner Tuttle stated that he would find out. Commissioner Ford made a motion to proceed with sidewalk repairs and work running the stone wall from the end of the bridge north to the beginning of the alley with butt joints at each side of the right of way up to \$8,000, with the stipulation that the work must be done prior to the Friday before Columbus Day weekend. President Close voted yea, Commissioner Ford voted yea, Commissioner Tuttle voted nay. Motion carried with a two to one vote. There was also discussion about the back parking lot and options for water run off control and the need for parking right now, and the increased need for parking.

Recess

President Close made a motion to recess the meeting. President Close voted yea, Commissioner Ford voted yea and Commissioner Tuttle voted yea. Motion carried.

Morgan County Commission

MEETING SIGN-IN SHEET

DATE: 9/1/16				Sheet: _____	Of: _____
NO.	NAME	REPRESENTING	PHONE #	E-MAIL ADDRESS	
1	Thomas + Lori Kiley				
2	FRED WIDMYET				
3	KEVIN DUCKWALL	MCEMMS			
4	Kate Shively	Messenger			
5	Danielle Hoff	Probation			
6	ZACH CARROLL	9-1-1			
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