

**Morgan County Commission Meeting  
December 3, 2015**

**Members present:**

President Bradley Close  
Commissioner Robert Ford  
Commissioner Joel Tuttle

**Also Present:**

Jody McClintock, County Administrator; Ginger Johnson, Commission Secretary; Larry Kump; Ron Martin; Glorious Sagle; Kate Shunney; Josh Fox; Carol York; Deputy Seth Place; Jim Hoyt; Zach Caldwell; Sarah Hogbin; Chris Sipe and Barbara Michael

The meeting was opened at 9:30 a.m. by Cathy Spielman; Deputy County Clerk.

**Administration Items**

**Approval of meeting minutes**

On a Joel Tuttle/Bob Ford motion, the County Commission approves the meeting minutes from the November 19, 2015 County Commission meeting. President Close voted yea, Commissioner Ford voted yea and Commissioner Tuttle voted yea. Motion carried.

**Re-appointments to the Criminal Corrections Committee- Dale McConnell & Richard Romano**

On a Joel Tuttle/Bob Ford motion, the County Commission re-appoints Dale McConnell and Richard Romano to the Criminal Corrections Committee to serve a three year term. President Close voted yea, Commissioner Ford voted yea and Commissioner Tuttle voted yea. Motion carried.

**Prosecuting Attorney's Office- Letter of approval for hire**

On a Bob Ford/Joel Tuttle motion, the County Commission approves the hiring of Raymond Boyce as the new full time Assistant Prosecuting Attorney to replace the resignation of Jeffrey Poulin. President Close voted yea, Commissioner Ford voted yea and Commissioner Tuttle voted yea. Motion carried.

Mr. Boyce will begin employment on December 14, 2015.

**Legislative Summit- Items for agenda**

President Close stated that he will be attending the Legislative Summit conference in Martinsburg, WV on December 8 and asked the fellow Commissioners if they had any agenda items to discuss while there. President Close stated that he plans to discuss the connector road project, prevailing wages and health insurance. President Close, Commissioner Ford, Jody McClintock, County Administrator and Betsy Heath, EDA Director plan to attend the conference.

## **Resignation letter from the Economic Development Authority Board**

The County Commission accepts the resignation of Jerry Berman from the Economic Development Authority Board effective December 1, 2015.

### **Action Items**

#### **Paul Comes- WV Comcast franchise agreement**

Paul Comes, Director of Community Affairs for Comcast, approached the Commission to discuss the current WV Comcast franchise agreement. Mr. Comes explained that the Channel 6 Peg Channel that used to be used for county announcements is no longer active with Comcast.

On a Bob Ford/Joel Tuttle motion, the County Commission agrees to amend the Comcast agreement to eliminate Section 7 regarding the peg channel and approve the amendment. President Close voted yea, Commissioner Ford voted yea and Commissioner Tuttle voted yea. Motion carried.

#### **Betsy Heath, EDA Director- Deed for 50 acres located at the 522 Business Park**

Betsy Heath, EDA Director, approached the Commission and explained that the County Commission approved a binding loan through the WV Infrastructure and Jobs Development Council to the Morgan County Economic Development Authority to finance the improvement of the water storage and treatment system at the Morgan County Industrial Park. Ms. Heath further explained that in order to qualify, the county needed to temporarily transfer the land at the Business Park to the Economic Development Authority and after the loan is closed, the land will be deeded back to the County. Ms. Heath stated the property is the back lots of the industrial park where the water tank is located. On a Bob Ford/Joel Tuttle motion, the County Commission approves the transfer of the land consisting of 47.4 acres from the Morgan County Commission to the Morgan County Economic Development Authority with the understanding once the loan is closed, the land is deeded back to the county. President Close voted yea, Commissioner Ford voted yea and Commissioner Tuttle voted yea. Motion carried.

#### **Proposed Settlement Agreement and Gayle Drive Maintenance Agreement**

Jeff Poulin, Assistant Prosecuting Attorney, approached the Commission with a maintenance agreement for Gayle Drive Homeowners Association, Rite Aid Corporation, McDonalds and the County. On a Bob Ford/Joel Tuttle motion, the County Commission approves the settlement agreement for the road repairs on Gayle Drive. President Close voted yea, Commissioner Ford voted yea and Commissioner Tuttle voted yea. Motion carried.

On a Joel Tuttle/Bob Ford motion, the County Commission authorizes its President, Bradley J. Close to sign the Gayle Drive Maintenance Agreement. President Close voted yea, Commissioner Ford voted yea and Commissioner Tuttle voted yea. Motion carried.

On a Joel Tuttle/Bob Ford motion, the County Commission authorizes its President, Bradley J. Close to sign the escrow agreement upon agreement by all parties for the maintenance repairs on Gayle Drive. President Close voted yea, Commissioner Ford voted yea and Commissioner Tuttle voted yea. Motion carried.

**Dick Myers, Office of Emergency Management & Homeland Security- Generator for EOC Center**

Dick Myers, OES Director, approached the Commission to discuss the purchasing a generator for the OES Office. Mr. Myers explained that he has \$6400 in funds with the Emergency Management Performance Grant and he could purchase the generator using these funds. On a Joel Tuttle/Bob Ford motion, the County Commission authorizes funds in the amount up to \$6400 coming out of the EMPG grant to purchase the generator. President Close voted yea, Commissioner Ford voted yea and Commissioner Tuttle voted yea. Motion carried.

**Dedication Plaque in memory of David A. Michael, Morgan County Emergency Services Director**

The County Commission presented a plaque honoring the late David A. Michael. Mr. Michael was the Morgan County Emergency Services and 911 Director from 1998-2013. The plaque will be placed at the Purslane tower site in Great Cacapon in honor of Mr. Michael's work and commitment to its construction. The plaque was presented to Dave's mother, Barbara Michael.

**Consent Agenda**

On a Joel Tuttle/Bob Ford motion, the County Commission made a motion to approve the consent agenda. President Close voted yea, Commissioner Ford voted yea and Commissioner Tuttle voted yea. Motion carried.

**Recess**

On a Joel Tuttle/Bob Ford motion, the County Commission made a motion to recess the meeting. President Close voted yea, Commissioner Ford voted yea and Commissioner Tuttle voted yea. Motion carried.