

## **Morgan County Commission Meeting September 3, 2015**

### **Members present:**

President Bradley Close  
Commissioner Robert Ford  
Commissioner Joel Tuttle

### **Also Present:**

Jody McClintock, County Administrator; Ginger Johnson, Commission Secretary; Lori Kiley; Thomas Kiley and Kate Shunney, Morgan Messenger

The meeting was opened at 9:30 a.m. by Heather Tyler, Deputy County Clerk.

### **Administration Items**

#### **Approval of meeting minutes**

On a Bob Ford/Joel Tuttle motion, the County Commission approves the meeting minutes from the August 20 County Commission meeting. President Close voted yea, Commissioner Ford voted yea and Commissioner Tuttle voted yea. Motion carried.

#### **9:45- Tiffany Lawrence, Director of Resource Development for United Way of Eastern Panhandle - Update on Upcoming Projects**

Tiffany Lawrence, Director of Resource Development for United Way of Eastern Panhandle, approached the Commission to give them an update on upcoming projects. Ms. Lawrence presented a packet of information to the Commission. Ms. Lawrence explained that United Way's mission is to inspire and mobilize our community to create change. Together we will give, advocate and volunteer to improve education, health, and financial stability. Ms. Lawrence explained some of the projects United Way participate in are Starting Points, Berkeley County Meals on Wheels, Safe Haven Child Advocacy Center, Eastern Panhandle Care Clinics and Girls Scouts of the Nation's Capital. Ms. Lawrence presented a proclamation for the Commission to approve and sign. On a Bob Ford/Joel Tuttle motion, the County Commission recognizes September as "United Way Month". President Close voted yea, Commissioner Ford voted yea and Commissioner Tuttle voted yea. Motion carried. The Commission thanked Ms. Lawrence for her time and update.

### **Action Items**

#### **Open request for Proposals for Construction Loan for Pines Opportunity Center**

The County Commission received one request for proposal for a construction loan for the Pines Opportunity Center. President Close opened the sealed bid from CNB Bank and explained that the proposal was for a loan amount of \$2,000,000,000 with an interest rate of 3.5% for the interest only construction draw period and for the first five (5) years of the permanent financing. The interest rate shall be adjustable every five years with the loan having a lifetime ceiling of 8.5%. The loan origination fee of \$10,000 is waived and has an

eighteen (18) month draw down period. The County Commission will further review the proposal .

**Approve & Sign contract from Reliance Roofing for Roof Project at the Pines Opportunity Center**

Vince Cichocki, Facilities Director, approached the Commission and presented a contract from Reliance Roofing for the roofing project at the Pines Opportunity Center. On a Joel Tuttle/Bob Ford motion, the County Commission approves and authorizes its President, Bradley J. Close to sign the contract contingent upon presenting evidence of successful bonding as required in the Request for Proposal. President Close voted yea, Commissioner Ford voted yea and Commissioner Tuttle voted yea. Motion carried.

**Signing of the land lease agreement with Verizon Wireless**

President Close explained the land lease agreement with Verizon Wireless is for the Berkeley Springs tower and adjoining land. The Commission reviewed the lease agreement and on a Bob Ford/Joel Tuttle motion, the County Commission authorizes its President, Bradley Close to sign the notice to proceed with Shenandoah Communications contingent upon receiving the lease revenue from September 1, 2015 moving forward. President Close voted yea, Commissioner Ford voted yea and Commissioner Tuttle voted yea. Motion carried.

On a Bob Ford/Joel Tuttle motion, the County Commission tabled the Verizon Land Lease Agreement until further notice. President Close voted yea, Commissioner Ford voted yea and Commissioner Tuttle voted yea. Motion carried.

**Consent Agenda**

On a Bob Ford/Joel Tuttle motion, the County Commission made a motion to approve the consent agenda. President Close voted yea, Commissioner Ford voted yea and Commissioner Tuttle voted yea. Motion carried.

**Recess**

On a Joel Tuttle/Bob Ford motion, the County Commission made a motion to recess the meeting. President Close voted yea, Commissioner Ford voted yea and Commissioner Tuttle voted yea. Motion carried.