

**Morgan County Commission Meeting
May 21, 2015**

Members present:

Commissioner Bradley Close, President
Commissioner Robert Ford
Commissioner Joel Tuttle

Also Present: Jody McClintock, County Administrator and Ginger Johnson, Commission Secretary, Jazz Clark, Morgan Messenger; Ron Martin; Beth Rowland, Museum of Berkeley Springs; Larry Lower, Amie Middlekauff and Lin Dunham representing MCAAF (Morgan County Association Food & Farm); Cindy Smalley, WVU Extension Office; Ellen Smith and Pete Gordon representing the Solid Waste Authority; Jack Veara; Sara Veara and Zach Caldwell

The meeting was opened at 9:30 a.m. by Debra Kesecker, Honorable County Clerk.

Administration Items

County Commission Line of Credit Application

On a Joel Tuttle/Bob Ford motion, the County Commission approves and signs the annual line of credit application with CNB Bank in the amount of \$200,000. President Close voted yea, Commissioner Ford voted yea and Commissioner Tuttle voted yea. Motion carried.

Resolution to authorize the change of scope for WV Governor's Community Participation Program Funds- 14LEDA0070-\$10,000

On a Bob Ford/Joel Tuttle motion, the County Commission wishes to pursue a Change of Scope to repurpose the \$10,000 for the community development project and use it for a batting cage at the 522 Ballfield Complex with the County Commission matching needed funds. President Close voted yea, Commissioner Ford voted yea and Commissioner Tuttle voted yea. Motion carried.

Approval of Address Request

On a Brad Close/Bob Ford motion, the County Commission approves the address request of 3040 Fairview Drive, Berkeley Springs, WV 25411. President Close voted yea, Commissioner Ford voted yea and Commissioner Tuttle voted yea. Motion carried.

Farmland Protection Policy

On a Joel Tuttle/Bob Ford motion, the County Commission approves the Farmland Protection Policy stating that any board member must resign from the board at least 90 days prior to submitting an application for easement and cannot return to the board until the easement is closed. President Close voted yea, Commissioner Ford voted yea and Commissioner Tuttle voted yea. Motion carried.

Court Order appointing Addressing & Mapping Coordinator

On a Joel Tuttle/Bob Ford motion, the County Commission appoints Peggy Oakes to serve as the Morgan County 911 Addressing & Mapping Coordinator until otherwise designated by the County Commission. President Close voted yea, Commissioner Ford voted yea and Commissioner Tuttle voted yea. Motion carried.

Right of Entry and Testing Agreement with US Cellular

On a Bob Ford/Joel Tuttle motion, the County Commission authorizes its President, Bradley J. Close to sign the right of entry and testing agreement with US Cellular for a potential location for a telecommunications tower. President Close voted yea, Commissioner Ford voted yea and Commissioner Tuttle voted yea. Motion carried.

Discussion on the Real estate located at 20 N Washington Street (located next to Courthouse)

The County Commission discussed the option of purchasing the vacant building next to the Courthouse. The County Commission requested the Facilities Director check into obtaining an Environmental Assessment for the property and follow up with the Commission.

Reports

Benjamin King- Eagle Scout Presentation

The County Commission recognized Benjamin King for his hard work and dedication on his rank of becoming an Eagle Scout. The Commission presented Mr. King with a letter of achievement and certificate.

Pete Gordon- Report of Solid Waste Authority

Pete Gordon, representing the Solid Waste Authority, approached the Commission to give an updated report on the Solid Waste Authority and the recycling center. Mr. Gordon explained the E-cycling events and presented a hand out of information to the Commission. Mr. Gordon explained that e-cycling is the recycling of electronic devices, for example, TV's, computer monitors and stated that there is a need to continue to have these events. The recycling center currently holds three e-cycling events a year. The Commission thanked Mr. Gordon for the report for the Solid Waste Authority.

Beth Rowland- Funds Request for Museum of Berkeley Springs

Beth Rowland, representing Museum of Berkeley Springs, approached the Commission to give an update and funds request for the Museum. Ms. Rowland stated that the Museum is open every day during the months of July & August now and they are going to expand the gift shop. Ms. Rowland requested funds in the amount of \$5000. The Commission will review the funds request at the budget review meeting in June.

Anne Beckley- Funds request for Morgan Arts Council

Anne Beckley, representing the Morgan Arts Council, approached the Commission to give an update and funds request in the amount of \$15,000 for the Morgan Arts Council. Ms. Beckley thanked the Commission for the funds received in the past and stated that they were used for matching funds to obtain grants. Ms. Beckley stated that the Council is going

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to continue summer concerts in the park free to the public and stated the next concert is June 27 @ 5:30 pm. The Commission will review the funds request at the budget review meeting in June.

Lin Dunham- Funds Request for MCAFF (Morgan County Association Food & Farm)

Lin Dunham, representing MCAFF and Ami Middlekauff, representing Farm 2 School AmeriCorps approached the Commission to request funds in the amount of \$2500 for partial funding for 2015-2016 for an AmeriCorps/Vista second year position for local food and farm program development. Ms. Middlekauff explained that last year MCAFF performed a sweet potato study where Mr. Dunham joined the New and Developing Farmer Program where he worked on a field trial of Beauregard sweet potatoes. A total of 920 lbs of sweet potatoes were harvested. He sold half to Morgan County Schools and also utilized the community consignment booth at the Berkeley Springs Farmers Market. The Commission will review the funds request at the budget review meeting in June.

Action Items

Sign the approved 911 Addressing & Mapping Ordinance

The County Commission signed the approved Ordinance.

Jack Veara- Interview for Fire Board and possible appointment

Jack Veara approached the Commission for an interview to volunteer on the Fire Board. Mr. Veara stated that he works from home so he will be able to attend meetings and help the community. On a Bob Ford/Joel Tuttle motion, the County Commission appoints Mr. Veara to the Fire Board for a three year term. President Close voted yea, Commissioner Ford voted yea and Commissioner Tuttle voted yea. Motion carried.

Debra Kesecker, Honorable County Clerk- Purchasing Card issues

The Honorable County Clerk, Debra Kesecker will provide policies regarding the use of a purchasing card at the next Commission meeting for the Commission's approval.

Vince Shambaugh, Honorable Sheriff- outfitting cars with needed equipment & requesting funds- \$5000

Wade Shambaugh, Honorable Deputy Sheriff, approached the Commission and explained that the Sheriff's Department has purchased two new vehicles and these vehicles need to be outfitted with lights, sirens, etc. Deputy Shambaugh stated that the Sheriff's department has funds to outfit one vehicle but will need help with funding for the second one. On a Brad Close/Joel Tuttle motion, the County Commission approves funding in the amount of \$5000 to outfit the second vehicle. The funds will come out of the Capital Reserves account. President Close voted yea, Commissioner Ford voted yea and Commissioner Tuttle voted yea. Motion carried.

Dave Barton- Health Insurance Discussion

Dave Barton, representing the Shenandoah Group approached the County Commission and participated in a telephone conference with Terri Moxley, representing EBSO regarding health insurance premiums. The Commission agreed to have a mandatory meeting for

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county employees with Ms. Moxley so she can explain the health insurance benefits and costs.

Mr. Barton will follow up with the Commission.

Work Sessions

Employees for road signage & renovations at the Pines

The Commission discussed the need for additional part time employees for the renovations at the Pines. The Commission will follow up with the Facilities Director.

Courthouse Operating Hours & Carryover Review

On a Bob Ford/Joel Tuttle motion, the County Commission made a motion to change the hours of the county offices in the courthouse to 9:00 am- 5:00 pm Monday- Friday. Each office will work out a schedule for their employees to work a 34 hour week. Effective July 1, 2015. President Close voted yea, Commissioner Ford voted yea and Commissioner Tuttle voted yea. Motion carried.

EDA work session continued

The County Commission postponed the work session.

Consent Agenda

On a Bob Ford/Joel Tuttle motion, the County Commission approves the consent agenda. President Close voted yea, Commissioner Ford voted yea and Commissioner Tuttle voted yea. Motion carried.

Recess

On a Joel Tuttle/Bob Ford motion, the County Commission made a motion to recess the meeting. President Close voted yea, Commissioner Ford voted yea and Commissioner Tuttle voted yea. Motion carried.