

**Morgan County Commission Meeting
March 18, 2020**

Members present:

Commissioner Joel Tuttle, President
Commissioner Forney
Commissioner Reed

Staff Present:

Kimberly Nickles, Honorable County Clerk
Stefanie Allemong, County Administrator

Public Present: See attached sign in sheet

The meeting was opened by Kimberly Nickles, Honorable County Clerk, at 9:30 a.m.

Administrative Items

Approval of meeting minutes – 3/4, 3/9, 3/10 and 3/12

Commissioner Forney made a motion to approve the meeting minutes from 3/4, 3/9, 3/10 and 3/12. President Tuttle voted yea, Commissioner Reed voted yea and Commissioner Forney voted yea. Motion carried.

Assessors Exonerations & Consolidations

Commissioner Reed made a motion to approve the Exonerations for taxpayers Christopher Waugh, Jennifer Waugh-Scruffytown Mutts and Federal National-Keene Sharon Darlene Etal due to taxpayer error. President Tuttle voted nay, Commissioner Forney voted nay and Commissioner Reed voted nay. Motion denied.

Commissioner Reed made a motion to approve the Exonerations for taxpayer Anthony Lynch and taxpayer Bridgett L. Yost due to clerical error. President Tuttle voted yea, Commissioner Forney voted yea and Commissioner Reed voted yea. Motion carried.

Morgan County Public Library / West Virginia Library Commission Letter approval

Commissioner Forney made a motion to approve the letter to the West Virginia Library Commission. President Tuttle voted yea, Commissioner Reed voted yea and Commissioner Forney voted yea. Motion carried.

Approval for Commission President to sign the Morgan County Flood Control Dam and Channel Operation, Maintenance Funding agreement

Commissioner Reed made a motion to authorize the Commission President to sign the Morgan County Flood Control Dam and Channel Operations, Maintenance Funding Agreement and set it at \$5,000. President Tuttle voted yea, Commissioner Forney voted yea and Commissioner Reed voted yea. Motion carried.

Approval for Commission President to sign Warm Springs Run Operations & Maintenance Equipment Lease

Commissioner Reed made a motion to authorize the Commission President to sign the Warm Springs Run Operations & Maintenance Equipment Lease. President Tuttle voted yea, Commissioner Forney voted yea and Commissioner Reed voted yea. Motion carried.

Approval for Commission President to sign the Emergency Absentee Voting Policy and Emergency Absentee Voting Commissioners document

Commissioner Forney made a motion to authorize the Commission President to sign the Emergency Absentee Voting Commissioners document. President Tuttle voted yea and Commissioner Forney voted yea. Motion carried.

Commissioner Reed made a motion to authorize the Commission President to sign the Emergency Absentee Voting Policy. President Tuttle voted yea, Commissioner Forney and Commissioner Reed voted yea. Motion carried.

Agenda Items

Lin Dunham, Cacapon State Park foundation – CSP Dog Park discussion (grant and funding)

No action taken.

Nancy Strine, CDBG & Home Administrator – Approval of FY2020 Home Resolution

Commissioner Forney made a motion to authorize the Commission President to sign the Resolution for Morgan County to participate in the Eastern Panhandle Home Consortium from July 1, 2020, to June 30, 2021. President Tuttle voted yea and Commissioner Forney voted yea. Motion carried.

Christina Vogt – Proclamation recognizing the Centennial Celebration of the 19th Amendment & Declaring March as West Virginia Women in History Month

Commissioner Reed made a motion to approve the Proclamation recognizing the Centennial Celebration of the 19th Amendment and declaring March, in Morgan County, as West Virginia Women in History Month. President Tuttle voted yea, Commissioner Forney voted yea and Commissioner Reed voted yea. Motion carried.

Ronald Mason – Discussion/Possible decision for the selection(s) of Emergency Telecommunicators Shift Supervisor positions

Commissioner Forney made a motion to approve the appointment of Hunter Willey and Shaun DeBlasio to Emergency Telecommunicator Shift Supervisor starting Saturday, March 21, 2020, with an additional pay of .50¢ per hour. President Tuttle voted yea, Commissioner Reed voted yea and Commissioner Forney voted yea. Motion carried.

Ron Mason – Request to approve HVAC quote for new E911 Center

Commissioner Forney made a motion to approve the Proposal from Southern Air in the amount of \$24,995.68 to be paid for out of 424-458 (Capital Reserve). President Tuttle voted yea and Commissioner Forney voted yea. Motion carried.

Dr. Terrence Reidy, MD/MPH, Berkeley/Morgan Health Officer – COVID-19 information Presentation

Commissioner Reed made a motion to declare a State of Emergency in Morgan County for 30 days. President Tuttle voted yea, Commissioner Forney voted yea and Commissioner Reed voted yea. Motion Carried.

Discussion of Emergency Sick Leave Policy

No action taken.

Dick Gay – Estate case discussion (possible Executive Session)

President Tuttle made a motion to go into Executive Session. Commissioner Reed voted yea, Commissioner Forney voted yea and President Tuttle voted yea. Motion carried.

Commissioner Reed made a motion to come out of Executive Session. President Tuttle voted yea, Commissioner Forney voted yea and Commissioner Reed voted yea. Motion carried.

President Tuttle made a motion to authorize Richard Gay to file a ‘friend of the court brief’ to support the County Commission’s Jurisdiction over the Will involved in the Civil matter CC-33-2019-AA-1. Commissioner Forney voted yea, Commissioner Reed voted yea and President Tuttle voted yea. Motion Carried.

Administrator’s Report

Request to purchase data switches through Global Data Consultants. LLC

Commissioner Reed made a motion to approve the purchase of three data switches from Global Data Consultants. LLC at a cost of \$7,016.65 to be paid out of 424-458 (Capital Reserve). President Tuttle voted yea, Commissioner Forney voted yea and Commissioner Reed voted yea. Motion carried.

Request to purchase keycard server and update access control software through Next Generation Security Concepts, INC.

President Tuttle made a motion to approve the purchase of the keycard server and update the access control software by Next Generation Security Concepts, INC in the amount of \$7,310.12 paid out of 424-216 (courthouse maintenance & repair of equipment). Commissioner Forney voted yea, Commissioner Reed voted yea and President Tuttle voted yea. Motion carried.

Consent Agenda**Purchases/Check Logs/Budget Revisions/Vacation Orders**

President Tuttle recused himself from this portion of the meeting.

Commissioner Forney made a motion to approve two checks for Document Solutions.

Commissioner Reed voted yea and Commissioner Forney voted yea. Motion carried.

President Tuttle returned to the meeting after the motion and vote took place.

President Tuttle made a motion to approve the balance of the Consent Agenda as presented.

President Tuttle voted yea, Commissioner Reed voted yea and Commissioner Forney voted yea.

Motion carried.

Items from the Public/Miscellaneous Discussion**Adjourn**

President Tuttle 12:28 p.m.

Minutes submitted by: M. Hill