

AGENDA
WARM SPRINGS PUBLIC SERVICE DISTRICT
March 10, 2016 10:00 a.m.
Morgan County Commission Meeting Room
Morgan County Courthouse

- 1.) Approve agenda as posted.
- 2.) Approve the minutes from the February 17, 2016 meeting.
- 3.) Walter Frazier from Appalachian Software Inc. (ASI) to propose new server and services for new office.
- 4.) Approve the invoices received:

1 Apple Valley Waste (Feb; dumpster rental)	\$126.97
2 Am Bankers Ins.(Flood Ins-WWTP-BS-4/6/16-4/6/17)	\$2,157.00
3 Bureau for Public Health(Feb;Wtr Bactr test-Resteel-IN PK)	\$20.00
4 BSWW(Feb;fire hydrant&water@WWTP&Office;Mar;meterbks)	\$235.21
5 Capital One Bk (Jan/Feb;Bleach;diesel fuel;snow blower;supplies-Off, BS, IP)	\$3,163.92
6 CAN Surety (WV Highway Permit 4/16/16-4/16/17)	\$250.00
7 CNB (Mar;mortgage payment)	\$700.00
8 Cash (12/28/15-3/4/16 Reimb postage; office supplies)	\$36.27
9 Chemrx Service (Lab balances, services&calibration-2015)	\$287.50
10 Scott Crunkleton (Feb; mileage to Romney for DEP hearing)	\$78.36
11 EFTPS (Feb; SS & Medicare Contribution)	\$1,217.45
12 Fastenal Co (Feb; belts maintenance - BS)	\$222.30
13 Ganoe Enterprises (Feb;Replace,ream antenna, protect-BS; new repeater, equip accommodate -GC)	\$4,097.50
14 Griffith Energy Ser (Feb;Fuel oil for new office)	\$634.06
15 Glen's Sepic Service (Feb;Hauling sludge 3 loads out of GC to BS)	\$795.00
16 Charles Johnson (Feb; Regular Board Meeting Salary)	\$125.00
17 Lumos Networks (Feb; phone billing, GC, BS, office)	\$274.52
18 Maryland Pipe & Supply (Feb;collection system inventory)	529.45
19 Mike the Computer Guy (Feb;Labor run cat cable new office)	\$628.00
20 Morgan Messenger (Self inking address stamp new office)	\$25.26
21 Postmaster(Feb/Mar; billing postage & stamps)	\$549.45
22 Potomac Edison(Jan; New Off (\$136.40)BS(\$7981.80) & GC (\$1391.71) WWTP's&PS's)	\$9,509.91
23 REIC Lab (Feb; wastewater analyses-BS, GC, IP)	\$586.00
24 Share Corp (Feb; veg cnrl -BS)	\$240.46
25 Shives Electric (Feb; Blower power supp/garages heaters - BS)	\$359.94
26 Town of Bath (Mar; office rent)	\$750.00
27 WEX Bank - (Feb; gasoline)	\$222.25
28 WV PERS (Feb; Retirement Contribution)	\$2,087.41
29 WV PEIA (Feb; Health Insurance)	\$1,219.10
30 WV PEIA (Feb; Retiree Trust Fund)	\$326.00
31 Xylem Water Solutions (Jan; UV system filter; lamps-BS)	<u>\$3,953.25</u>
	\$35,407.54

- 5.) Review and approve the financial statements:
 - a. Monthly Budget Comparison Report
 - b. Cash Account Balance
 - c. Municipal Bond Commission Status of Accounts Statement
- 6.) Review Monthly Operational report.
- 7.) Discuss and approve quote from Appalachian Software Inc. (ASI) for the purchase of a new server for the office.
- 8.) Discuss Insurance quote from Smallwood & Small Insurance Agencies.
- 9.) Discuss and approve policy for WSPSD equipment and labor charges.
- 10.) WSPSD will be closing the office today at 2:00 PM and will reopen the office at our new location at 92 N. Washington St.
- 11.) Discuss Grand opening for new office.
- 12.) WSPSD future business.
- 13.) Public Comments.