

Minutes  
Warm Springs Public Service District  
August 13, 2014

A regular meeting of the Public Service Board of the Warm Springs Public Service District was held at 10:00 a.m. on August 13, 2014. The meeting was held in the Morgan County Commission meeting room, at the Morgan County Courthouse, Berkeley Springs, West Virginia. The meeting agenda was posted on August 7, 2014, and a copy was delivered to *The Morgan Messenger*.

Members present were Paul Zorich and Joyce Altomare; Mike Jenkins was not in attendance. Also present were Michael Crunkleton, General Manager of the WSPSD; Monty Kerns, WSPSD Operator; Ron Martin, GC system customer; and Donald Lambert, reporter from the Morgan Messenger.

The first order of business was the approval of the agenda. Upon a motion by Mrs. Altomare, the agenda was unanimously approved as posted.

The next order of business was the approval of the minutes from the July 9, 2014 meeting. Upon a motion by Mrs. Altomare, the minutes from the July 9, 2014 meeting were unanimously approved as presented.

The next order of business was the approval for payment of the following thirty-three operational invoices received. Upon a motion by Mrs. Altomare, the following thirty-three invoices, totaling \$25,739.69, were unanimously approved for payment.

1	Advanced Analytical Solutions (July;lab supplies)	\$387.00
2	Apple Valley Waste(June; dumpster rental)	\$131.83
3	Berkeley Club Beverages (July; distilled water for Lab)	\$19.75
4	BSWW (July; fire hydrant & water@WWTP; Aug; meterbooks)	\$202.28
5	Brickstreet Mutual Ins (5/19/14-5/19/15 Installment 2 of 8)	\$617.00
6	Capital One Bk(Jun & Jul;batteries;pump;blc;paper prods-BS,Office,Ind Pk)	\$3,068.82
7	Troy Crone (July & Aug; cell phone allowance)	\$40.00
8	Terrance Cross (7/30 mileage to Mtsbg water chem class)	\$39.20
9	Scott Crunkleton(July & Aug; cell phone allowance&mileage reimbursement)	\$86.48
10	EFTPS (July; SS & Medicare Contribution)	\$1,090.83
11	Fairview Association (July; Homeowner Assoc Fee 2014-2015)	\$165.00
12	Fairway Laboratories (Jun&July; wastewater analyses BS & GC)	\$715.00
13	GHS (Jun;eExcav L. Braithwaite & manhole lid Sheetz)	\$440.00
14	Guardian-Bethlehem (July; disability)	\$13.30
15	Hunters Hardware (Jun; replace manhole;batteries detct;PVC-	\$114.03

	BC;GC)	
16	Kauffelt & Kauffelt (Jun; telephone conf; letter)	\$130.30
17	Monty Kerns (July & Aug; cell phone allowance)	\$40.00
18	Lumos Networks (July; phone billing, GC, BS, office)	\$252.76
19	Miss Utility (Jun; notifications fee)	\$35.10
20	Postmaster (Jul & Aug; billing postage & stamps)	\$500.99
21	Potomac Edison(Jun & July; BS(\$3606.64) & GC (\$769.10) WWTP's&PS's)	\$4,375.74
22	REIC Lab (July; wastewater analyses-BS)	\$262.44
23	Roy's (7/7, 17, & 23 gasoline GMC & cans)	\$304.00
24	Schreiber (July; axle bearings - BS)	\$253.00
25	Town of Bath (Aug; office rent)	\$750.00
26	UPS (July; water sampling shipping BS,GC)	\$356.15
27	USA BlueBook (Jun & July;supplies-Lab;pump & lead tubes;valve- BS)	\$818.99
28	Univar USA (Jun & July;Bio-nutri;sanitzr; alum sulfat)	\$2,653.75
29	WV Municipal Bond (Aug; Annual fee rev accts 2014/2015)	\$956.36
30	WV PERS (July; Retirement Contribution)	\$1,850.46
31	WV PEIA (July; Health Insurance & annual admin fee)	\$937.16
32	WV PEIA (July; Retiree Trust Fund)	\$164.00
33	Xylem Water Solutions (Jun; UV system lamps - BS)	\$3,967.97
		\$25,739.69

The Board conducted the monthly review of the financial statements which include; the Monthly Budget Comparison Report, the Aged Trial Balance Report, the Cash Account Balance and Accounts Payable, and the Municipal Bond Commission Status of Accounts statement. Mrs. Altomare read a letter from the municipal bond commission indicating that the Warm Springs PSD was current on all bond payments. Mr. Crunkleton informed the Board that the MBC service fees have been paid for the 2014/2015 fiscal year.

Mr. Crunkleton reviewed the Monthly Operational Report with the Board members. The Members engaged in discussion on the progression of efforts to collect past-due accounts, and received a briefing from Mr. Crunkleton on the progress of the new water tank at the Morgan County Industrial Park.

Mrs. Altomare requested that the Board reconsider its May 14, 2014 decision to pay board member fees on an annual basis. Mrs. Altomare moved to reverse the Board's previous decision and return to the payment of board member fees on a monthly basis. The motion did not receive a second.

The Board members engaged in a lengthy discussion on employee benefits, focusing primarily on the allotment and use of sick leave.

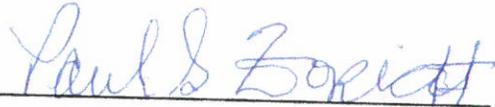
The Board members decided not to issue a press release regarding the removal of the customer surcharge until the Public Service Commission makes it official. As of this date, the Warm Springs PSD has not received correspondence from the PSC directing the removal of the surcharge.

Mr. Zorich moved to change the October 2014 directors meeting from October 8, 2014, to October 7, 2014. Following a second by Mrs. Altomare, the motion passed unanimously.

From the public: Mr. Ron Martin congratulated the Board members for achieving a status of "current" with the Municipal Bond Commission.

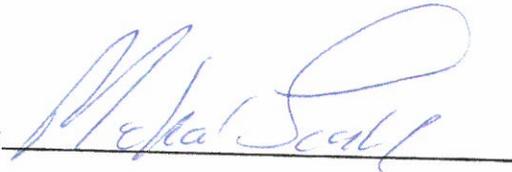
The next Board meeting will be held on September 10, 2014, at 10 AM in the Morgan County Commission meeting room, at the Morgan County Courthouse.

Mr. Zorich adjourned the meeting at 11:17 AM.



Paul S. Zorich, Chairman

Attest:



Mike Jenkins, Secretary