

MINUTES
WARM SPRINGS PUBLIC SERVICE DISTRICT
December 12, 2012

A regular meeting of the Public Service Board of the Warm Springs Public Service District was held on Wednesday, December 12, 2012, at the Morgan County Commission meeting room in the Morgan County Courthouse, Berkeley Springs, West Virginia, at 3:30 p.m.

Members present were Paul Zorich, Mike Jenkins, and Joyce Altomare. Also in attendance were David Abner, Andy Jurick, Alma Gorse, and Rodney Hovermale.

Mr. Zorich asked that agenda item #5 (consideration of the Trump and Trump invoices) be moved to item #2 with the normal invoices. This was unanimously approved upon a motion by Mr. Jenkins.

Mrs. Altomare made a motion to move agenda item #3 (consider terminating the employment of the General Manager) to the end of the meeting so as not to inconvenience the public in attendance with an executive session early in the meeting. There was no second.

The first matter of business was the approval of the Minutes of the November 14, 2012, regular meeting and the December 5, 2012, special meeting. Mrs. Altomare asked that the November 14 be changed to read that there was no second to her motion regarding the disposition of the \$21,000 from the sale of the portable belt press (not that she withdrew the motion). Upon a motion by Mr. Jenkins, the Minutes were unanimously approved with this change. Mrs. Altomare requested that the December 5 Minutes reflect that the meeting was recessed for five minutes to allow a copy of the Water Development Authority letter to be made for Mr. Abner. Mr. Zorich made a motion to approve the December 5 Minutes as presented with one spelling error being corrected. There was no second to the motion.

The next matter of business was the approval of the thirty-seven invoices received. Mrs. Altomare stated that she expects the monthly CNB loan payment to be included on future lists of invoices. After discussion, the following thirty-seven operating invoices were unanimously approved upon a motion by Mr. Jenkins:

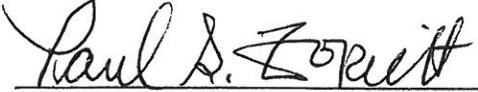
1. Joyce Altomare (Nov 14 regular board meeting salary)	100.00
2. Appalachian Software (2013 installation support)	2,940.00
3. Bank of America (Nov; earthlink, diesel fuel generator BS,GC,IP)	1,245.31
4. Berkeley Club Beverage (Nov; distilled water for lab)	19.75
5. BSWW (Nov; 3 shut-off fees, water & fire hydrant wwtp; Dec; meter books)	307.28
6. Board of Risk & Ins. Mgt. (Liab/Prop 3 rd qtr prem thru 3/31/13)	2,911.00
7. Brickstreet Mutual Ins. (5/19/12-5/19/13 7 th installment of 8)	586.00
8. Consolidated Plastics (Nov; rug @ WWTP)	72.68
9. Scott Crunkleton (Nov & Dec; cell phone allowance; class mileage reimb)	66.00
10. Dawson's Home Ctr (Nov; hose for GC)	14.32
11. Douglas Motors (Dec; GMC lube, oil, filter)	29.87

12. EFTPS (Nov; SS & Medicare Contribution)	1,396.15
13. Environmental Express (Dec; petri dishes lab)	76.58
14. Guardian-Bethlehem (Nov; disability insurance admin. fee)	6.00
15. HD Supply Waterworks (Nov; water-tight MH frames/lids)	835.35
16. Rodney Hovermale (Nov & Dec; cell phone allow; 11/15 & 11/16 mileage)	70.32
17. Hunter's Hardware (Nov; bucket, flashlight)	28.30
18. Lumos Networks (Nov; phone billing, GC, BS, office)	221.63
19. Miss Utility of WV (Oct; notifications)	16.90
20. Pifer Office Supply (Nov; towels, 2013 diary, copy paper, clips, note pads)	128.37
21. Postmaster (Nov; billing postage & stamps; first-class presort renewal)	721.52
22. Potomac Edison (Oct; BS PS #3)	59.68
23. Power Beck & Matzuff (Nov; legal fees Youngblood complaint)	455.00
24. REIC Lab (Nov; BS sludge; BS, GC, IP water analyses)	754.46
25. Roto-Rooter (Nov; clean line @ Hunter's Hardware)	475.50
26. Roy's (11/16, 21, 29; 12/7 fuel GMC)	281.00
27. Share Corporation (Nov; BS grease control)	510.54
28. Town of Bath (Dec; office rent)	750.00
29. UPS (Nov; leachate & water sample shipping BS & GC)	237.04
30. USA BlueBook (Nov; lab; valve; filter BS & GC; tube IP)	1,144.18
31. Univar USA (Nov; Delpac BS)	2,013.90
32. Winschel Environmental (Nov; polymer)	1,770.00
33. WV PERS (Nov; Retirement Contribution)	2,550.14
34. WV PEIA (Nov; Health Insurance)	81.07
35. WV PEIA (Nov; Retiree Trust Fund)	375.00
36. Paul S. Zorich (Nov 14 regular meeting; Dec 5 special meeting salary)	175.00
37. Trump & Trump (Oct; legal fees, dormant Peck & Appel condemnations)	465.40
	\$23,891.24

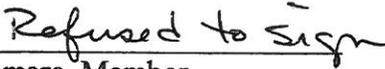
The next matter of business was to consider the employment status of the General Manager, Rodney Hovermale. Mr. Hovermale said that he preferred to remain in open session. Mrs. Altomare said that she has been accumulating documentation since her appointment to the WSPSD Board in February. She has made notes on the audited financial statements for the last ten years. She started to read her four pages of observations dated December 5, 2012. She had not yet seen Mr. Hovermale's written response, and was not concerned with it. A motion by Mrs. Altomare to immediately terminate Mr. Hovermale's employment for gross mismanagement received no second. Mrs. Altomare made a motion to authorize the Board to meet with Mr. Hovermale to go over expectations. Mr. Jenkins noted that this may require having a public meeting since a quorum of the Board would be present. He will consult the Ethics Commission to determine the procedure for holding the meeting. The response will be shared with Mr. Hovermale, who will then forward it to Mr. Zorich. A meeting will then be scheduled with Mr. Hovermale.

Upon reading Mr. Hovermale's responses to her observations, Mrs. Altomare declared that she was not satisfied. Several heated exchanges between the Board members then took place.

Due to the contentious nature of the meeting, and to allow the atmosphere to cool off, Mr. Zorich declared the meeting to be adjourned. Mr. Jenkins suggested having a 15 minute recess. Mr. Zorich felt that this would not suffice, and declared the meeting adjourned at 4:15 p.m.


Paul S. Zorich, Chairman


Mike Jenkins, Secretary/Treasurer


Joyce Altomare, Member