

**MINUTES**  
**WARM SPRINGS PUBLIC SERVICE DISTRICT**  
**May 25, 2011**

A Special Meeting of the Public Service Board of the Warm Springs Public Service District was held on Wednesday, May 25, 2011, at the Morgan County Commission meeting room in the Morgan County Courthouse, Berkeley Springs, West Virginia, at 3:30 p.m. The sole purpose of the special meeting was to consider and adopt the operating budget for FY2012 beginning July 1, 2011.

Members present were Andrew Jurick, Paul Zorich, and Mike Jenkins. Also in attendance were Brenda Hutchinson and Rodney Hovermale.

Mr. Zorich moved to approve the FY2012 operating budget in the amount of \$1,146,420 as submitted. Mr. Jurick seconded the motion. Mr. Jenkins felt that the 3% pay increase reflected in the budget was inappropriate given the fact that several bond reserve accounts. The motion was approved on a 2-1 vote, with Mr. Jenkins dissenting.

The Board discussed future budget adoption procedures that might allow more Board member input prior to voting. Mr. Hovermale noted that, by state code, he is tasked with submitting a tentative budget for the Board to consider. A budget workshop was tentatively scheduled for the April 11, 2012, regular meeting, with budget adoption to take place at the May 9, 2012, regular meeting.

The meeting was adjourned at 4:00 p.m. upon a motion by Mr. Zorich.

  
Andrew B. Jurick, Chairman

  
Paul S. Zorich, Vice-chairman

  
Michael Jenkins, Secretary/Treasurer

Warm Springs Public Service District  
B U D G E T A N A L Y S I S  
BUDGET COMPARISON REPORT

TLR	ACCOUNT #	BUDGET-NY - 2012 CUR-BUDGET-2011	AVERAGE AVG-CHANGE	PROMISED-2011 ACTUAL-2010	ACTUAL-2009 ACTUAL-2009	ACTUAL-2007 ACTUAL-2006
	Sewer Fees	1,017,600.00-	788,470.75-	1,007,559.72-	929,859.69-	819,342.79-
		1,039,452.00-	12.46 %	952,817.41-	647,652.64-	573,002.25-
	Sewer Fees - Great Cacapon	90,000.00-	72,825.22-	87,925.88-	80,748.04-	63,534.28-
		85,940.00-	9.45 %	84,399.36-	64,793.18-	55,432.56-
	Customer's Forfeited Discounts	22,800.00-	16,658.27-	22,671.73-	18,487.47-	14,267.13-
	1 612 000 00	21,000.00-	16.00 %	20,619.63-	12,858.13-	11,165.50-
	Penalties - Great Cacapon	3,000.00-	2,192.02-	3,015.47-	2,124.33-	1,527.57-
	1 613 500 00	1,400.00-	13.40 %	2,583.44-	1,843.67-	1,414.66-
	Misc. Sewerage Revenues	12,000.00-	17,730.49-	16,304.40-	19,023.14-	14,284.44-
	1 615 000 00	9,000.00-	1.00 %	24,149.47-	14,482.00-	18,158.52-
	Capital Contributions	886.00-	3,746.21-	.00	8,975.00	24,246.00-
	1 626 000 00	.00	334.75 %	14,375.00	3,500.00-	1,089.00-
	Capital Contributions-G.Cacapon	.00	.00	.00		
	1 628 500 00	.00				
	Roof Drain Surcharge	24.00-	36.18-	16.76-	21.28-	23.65-
	1 601 100 00	24.00-	18.20 %	28.83-	20.78-	106.38-
	Total	1,146,420.00-	908,622.67-	1,137,485.96-	1,041,727.15-	767,844.46-
		1,157,726.00-	12.00 %	1,070,223.14-	749,153.40-	551,364.88-
	Payroll - page 2	270,192.00	249,394.75	262,865.80	276,935.30	248,837.82
		275,292.00	3.00 %	259,444.28	259,491.02	204,786.49
	Power	60,300.00	15,977.65	54,190.19	43,039.34	22,441.58
		52,500.00	27.60 %	82,480.91	29,849.41	15,864.67
	Power - Great Cacapon	11,180.00	9,083.25	10,040.32	9,876.52	7,955.22
		10,560.00	1.20 %	16,125.93	8,340.21	7,781.39
	Outside	15,000.00	15,819.51	21,969.50	12,920.32	15,410.22
		12,000.00	10.80 %	10,570.54	21,535.94	19,470.41
	Outside - Great Cacapon	160.00	410.68	.00	361.19	.00
		160.00	50.50 %	185.49	1,462.84	514.53
	Plant	87,180.00	75,624.27	87,867.11	65,929.08	76,175.14
		84,420.00	3.60 %	86,434.87	47,479.81	89,779.51
	Plant - Great Cacapon	11,200.00	9,305.68	10,277.45	8,102.44	8,372.08
		12,000.00	16.80 %	10,897.87	13,283.35	5,983.93
	Office	25,484.00	21,418.25	24,451.98	20,317.52	21,164.76
		29,500.00	4.00 %	26,897.11	28,527.97	20,950.18
	Office - Great Cacapon	660.00	592.88	604.04	589.41	419.94
		600.00	1.80 %	682.87	559.59	618.62
	Capital Items	6,000.00	355,409.92	24,964.77	5,101,172.35	60,296.74
		12,000.00	3,673.60 %	49,945.04	27,302.41	484,875.22
	Capital Items: Great Cacapon	252.00	325.09-	83.90	9,918.98	1,704.19
		1,800.00	84.67 %	5,920.46	.00	22,000.12-
	Board Fees/General Expenses	10,320.00	5,245.26	9,538.39	3,514.57	789.22
		6,800.00	128.00 %	3,507.47	4,795.83	10,386.06
	Special Services	19,000.00	41,985.01	49,281.72	83,923.63	21,527.55
		42,000.00	30.20 %	47,839.66	28,599.32	34,714.18
	Special Services-Great Cacapon	.00	436.18	.00	627.27	.00
		1,200.00	2.00 %	.00	539.78	1,520.00
	Insurance/Flood Dam Contributn	32,400.00	21,269.13	28,256.44	25,299.14	28,180.44
		31,000.00	2.80 %	28,883.05	17,943.89	19,410.68
	Insurance - Great Cacapon	1,500.00	870.87	.00	1,248.00	
	1 798 500 00	1,500.00	.00 %	1,253.00	1,348.00	2,075.00
	Regulatory Commission Expenses	4,500.00	2,405.57	.00	3,125.68	3,491.63
	1 797 000 00	4,020.00	11.25 %	3,663.16	2,779.90	2,372.86
	Total	575,568.00	1,451,127.56	585,492.79	5,669,871.38	452,726.32
		577,482.00	108.00 %	593,601.81	481,618.57	887,451.50

Warm Springs Public Service District  
 B U D G E T    A N A L Y S I S  
 BUDGET COMPARISON REPORT

LINE	ACCOUNT #	BUDGET-NY CNR-BUDGET	AVERAGE AVG-CHANGE	PROBATED-2011 ACTUAL-2010	ACTUAL-2009 ACTUAL-2008	ACTUAL-2007 ACTUAL-2006
Loan Expense		489,324.00	174,211.53	489,324.00	116,152.99	109,990.91
		489,324.00	68.00 0	113,502.01	109,129.30	109,171.63
Misc. Gen. Exp. BRF Admin. Fee		3,312.00	3,440.15	3,312.00	3,036.00	3,309.52
1 801 100 00		3,312.00	1.00 0	3,312.00	4,078.04	3,313.36
BRF Admin Fee 2008 Loan C		9,600.00	6,399.87	9,600.00	1,599.02	
1 801 200 00		9,600.00	210.00 0	6,000.00		
Sinking Funds - FMMW, '78 & '89		.00	3,448.05-	11,450.40	1,110.72-	10,014.54
1 113 000 00		12,000.00	120.00 0	32,468.43-	63.33	3,375.55
Sinking Funds:1998 RWL Loan		.00	739.14-	1,116.40	264.11-	264.86-
1 113 200 00		1,304.00	95.00-0	7,312.87-	10.15	680.44
Sinking Funds: 2008A LWDC		21,672.00	24,664.33	21,672.00	36,153.89	
1 113 400 00		21,672.00	10.90-0	16,167.06		
Sinking Funds: 2008B LWDC		.00	.00	.00		
1 113 600 00		.00				
Sinking Funds: 2008C RWL Loan		10,276.00	17,063.74	10,276.00	19,213.94	
1 113 600 00		10,276.00	2.50 0	12,702.34		
Cash-Renewal & Replacement		28,668.00	266.20-	125.12-	17,993.91-	14,640.05
1 120 700 00		22,400.00	113.60-0	6,913.97	4,541.72-	3,840.65-
Subtotal		570,852.00	198,644.67	556,425.48	196,788.10	137,170.14
		580,284.00	77.20 0	116,014.16	108,680.18	112,900.39
Total		1,246,430.00	1,849,791.63	1,241,921.27	3,822,857.48	630,090.48
		1,157,736.00	163.20 0	713,418.97	599,304.75	1,800,351.85
BALANCE (loss) / profit		.00	744,151.97	4,418.31	4,780,938.33	117,745.90-
		.00	899.60-0	356,207.17-	154,845.85-	330,588.97

Waxm Springs Public Service District  
B U D G E T   A N A L Y S I S  
BUDGET COMPARISON REPORT

TITLE	SUBJECT-WY	AVERAGE	PRORATED-2011	ACTUAL-2009	ACTUAL-2007
ACCOUNT #	CUR-BUDGET	AVG-CHANGE	ACTUAL-2010	ACTUAL-2009	ACTUAL-2006
Manager	56,192.00	50,509.39	\$1,555.60	55,720.00	49,166.35
	54,600.00	2.00 ↓	51,142.30	51,150.25	44,321.64
Staff	103,668.00	54,786.50	97,545.91	110,354.28	91,836.31
	103,200.00	4.00 ↓	97,975.39	99,173.46	72,715.73
Billing/Collect. Labor	35,172.00	33,116.54	36,273.40	40,163.42	25,783.90
1 783 100 00	38,400.00	11.60 ↓	35,253.29	36,097.06	23,128.59
Total Payroll	193,032.00	178,423.83	187,374.91	206,237.80	166,806.36
	196,205.00	6.20 ↓	183,470.98	186,429.77	148,366.36
Taxes	15,060.00	13,158.01	13,548.74	14,874.56	12,546.48
1 807 000 00	13,992.00	5.60 ↓	13,137.28	14,284.51	10,512.46
Health/Life Ins./alt. benefit	20,052.00	24,211.18	26,409.75	24,392.04	25,936.30
1 800 300 00	25,880.00	4.00 ↓	23,430.43	23,751.51	21,927.14
PERA TRUST FUND EXPENSE	4,000.00	5,906.62	5,784.00	4,940.40	
1 800 110 00	5,796.00	.33 ↓	5,522.00	5,779.20	
Pension	27,956.00	23,525.33	24,473.42	21,543.34	26,681.37
1 800 400 00	24,560.00	.20 ↓	22,122.99	21,308.02	25,122.60
Workmen's Compensation	6,180.00	4,300.40	5,046.60	1,985.20	5,075.00
1 800 500 00	3,744.00	23.40 ↓	5,022.80	4,570.00	4,185.22
Employee's Welfare Expenses	2,864.00	2,329.54	236.37	1,057.92	1,572.21
1 800 100 00	3,720.00	4.00 ↓	2,734.92	3,477.03	2,872.83
Total Fringe	77,160.00	71,183.92	75,498.89	68,717.80	73,231.16
	79,092.00	3.00 ↓	71,973.30	73,070.23	64,620.33
Total Payroll & Fringe	270,192.00	249,607.75	262,873.80	274,955.30	240,037.52
	275,292.00	5.00 ↓	255,444.28	259,481.07	204,786.49