

**MORGAN COUNTY SOLID WASTE AUTHORITY  
MINUTES OF MONTHLY BOARD MEETING  
May 23, 2012**

The meeting was called to order at 4:30 p.m. at St. Mark's Parish House in Berkeley Springs, West Virginia by Bennett Lentczner, Chair. Present were Morgan County Solid Waste Authority board members: Leslie Hotaling, Glenn Horr, & Ted Meek. Adam Keeling arrived 40 minutes later. Ellen Smith, Coordinator, took minutes of the meeting. The meeting was not taped.

Discussion of April financial statements. **Motion** to accept statements: Ted Meek; Second: Leslie Hotaling; Accepted: Unanimous

**Chairman's report**

Discussion of the Commission's response as to how the Authority should use the \$10,000 grant. Board will need to make final revisions to the budget at the next meeting.

Requests for copies of the final Comp Plan – there will be a charge of .20 per page copied plus a postage charge if mailed.

Discussion of how to keep track of trailers leaving the Center to coordinate with the invoices. Center Manager will call the Coordinator when a pickup occurs effective immediately.

**Coordinator's report**

Commodity price spreadsheet for May was discussed. Paper prices are decreasing.

Shredding event gathered almost 3 tons of paper.

MD Paper increased their per ton rate from \$15 to \$30.

**Action List**

Coordinator contacted Candace Pennington @ the high school re: possibility of students completing their senior projects as volunteers at the Center. Seniors are no longer required to complete a senior project. Instead, they gather a portfolio of activities they have completed with letters from supervisors validating their service. Coordinator sent an e-mail to the earth sciences teacher requesting she post an ad for students to volunteer at the Center for the summer.

**New Business**

Discussion of changing days for Center to be opened when there is no manpower.

**BE IT RESOLVED: when there is no Center management available on scheduled days, the Center will be closed. Motion to accept resolution: Leslie Hotaling; Second, Glenn Horr. Accepted: Unanimous.**

If the Center is closed due to no management, Coordinator will place a public service announcement in the Morgan Messenger advising the residents of the closure.

## **Other Business**

Coordinator received phone call from Jim Michael re: Bennett's end of term & any potential candidates for the Eastern Panhandle Conservation District. Coordinator touched base with Judy Fisher from Morgan Sanitation to see if she has an interest in serving on the board. She is still thinking about it.

## **Adjournment**

**Motion** to adjourn: Glenn Horr; Second: Leslie Hotaling.  
The meeting was adjourned at 5:40pm.

**NEXT MEETING: June 13, 2012 @ 4:00 p.m. at St Marks Parish House in Berkeley Springs, WV**