

**MORGAN COUNTY SOLID WASTE AUTHORITY
MINUTES OF MONTHLY BOARD MEETING
December 12, 2011**

The meeting was called to order at 4:35 p.m. at St. Mark's Parish House in Berkeley Springs, West Virginia by Bennett Lentczner, Chair. Present were Morgan County Solid Waste Authority were board members, Dale Moser, Leslie Hotaling, & Glenn Horr. Attending as visitors were Ted Meek & Adam Keeling. Ellen Smith, Coordinator, took minutes of the meeting. The meeting was not taped.

The minutes of November 9, 2011 meeting were examined without reading. **Motion** to accept: Leslie Hotaling; Second: Dale Moser; **Accepted:** Unanimous.

Center Manager's Report

Discussion of problems at the Center: trash inside bags is down but people are disposing of Styrofoam within the plastic bags. Also getting a lot of metal mixed with the aluminum cans. Volunteer issue: problems with probationers calling off sick. JR needs volunteers especially on Mondays. Leslie has contacts with Teen Court and will check into getting volunteers from them. Problem with people speeding within the Center. Board asked JR to build speed bump. Also discussed putting up a STOP sign before the turn to the trailers - & will need a cement base. Donation box is up and half of the insulation is installed.

Treasurer's Report

Discussion of November financial statements for month. **Motion** to accept statements: Leslie Hotaling; Second: Glenn Horr; Accepted: Unanimous

Chairman's Report

Chair proposed a resolution commending Dale Moser for his work with the board and especially, establishing the rules for fiscal responsibility.

Approved 2 weeks bonus for coordinator and center manager.

Coordinator's Report

Discussion of Comp Plan preparation and set up a calendar of requirements that will need to be met for approval by the State.

Discussion of commodity price spreadsheet. Southern Scrap supplied Coordinator with November & December commodities price lists to compare. They will continue to send this report to us monthly.

Action List

Safety manual was presented for approval. Motion to approve: Dale Moser; Second: Leslie Hotaling. Approved: Unanimous
Coordinator will complete the paperwork for submission of the safety manual to BRIM.

Other Business

Ted Meek has agreed to be a board member.

Adjournment

Motion to adjourn: Dale Moser; Second: Glenn Horr

The meeting was adjourned at 5:35pm.

NEXT MEETING: January 9, 2012 @ 4:30 p.m. at St Marks Parish House in Berkeley Springs, WV