

**MORGAN COUNTY SOLID WASTE AUTHORITY
MINUTES OF MONTHLY BOARD MEETING
November 10, 2010**

The meeting was called to order at 3:05pm in the St Mark's Church Parish House in Berkeley Springs, West Virginia by Bennett Lentczner, Chair. Present were Morgan County Solid Waste Authority board members Dale Moser, Treasurer, Al Berge, Vice Chair, Leslie Hotaling, & David Zaken, Jr. Ellen Smith, Coordinator, took minutes of the meeting. The meeting was not taped.

The minutes of October 11, 2010 meeting were examined. **Motion** to accept: Leslie Hotaling; Second: David Zaken; Approved: Unanimous.

Treasurer's Report

Treasurer presented October statements for board discussion. **Motion** to accept the Treasurer's report: Leslie Hotaling; Second: Al Berge; Approved: Unanimous.

Treasurer will be conducting a review of the financial processes with the Coordinator. He will review the current procedures and prepare a documentation of financial controls.

Chair's Report

Chair reported on the new educational insert that was in the 10/27 Morgan Messenger. Insert was of a heavier grade of paper because it was recycled paper. Messenger bill for \$1,700 has been paid.

Chair suggested the Coordinator take a supply of the new insert to all elementary schools in Morgan County for distribution to the children.

Chair received a complaint regarding JR Timmons's behavior at the Center. After further investigation, it was deduced that the complaint was of a personal nature between JR and his neighbor.

Coordinator's Report

We received a request from Scott Norman to send \$2,100 back to the state as unspent grant monies. Chair requested Coordinator contact Scott regarding our understanding that grant money breakdown was approved in March and that we had proceeded with the last half spend down based on Scott's approval of the first half.

Coordinator attended Education Conference at Stonewall Resort from 11/7 – 11/9. It was a good networking opportunity. Coordinator met Sherrie Hunter from Raleigh County SWA. Sherrie conducts recycling education classes for all children. Her resources and time are free. Coordinator would like to bring her in to conduct these classes for all Morgan County elementary children. It was resolved that we would set up an appointment with our Chair, Coordinator & David Banks, our school superintendent, to discuss how best to proceed on this project.

Action List

Board discussed the styrofoam project regarding Berkeley County and Southern Scrap. Coordinator met with Clint Hogbin, Berkeley County Coordinator at the education conference. Clint assured Coordinator that Southern Scrap was taking their styrofoam for recycling. We will not pursue styrofoam recycling.

Board discussed holiday schedule and snow days. We will adopt the County holidays (which approximate the Federal schedule). For snow days, we will be closed if the schools are closed for the entire day. Motion to accept: David Zaken; Second, Dale Moser Accepted: Unanimous.

At the 10/11 meeting, board member Leslie Hotaling questioned if the State of West Virginia has any regulations for out of state waste operators. During October, Coordinator contacted Patrick Burch at the State who advised me that the state does not regulate any out of state companies unless they are also dumping in our state. Coordinator contacted the company who was mailing flyers to Morgan County residents. They stated they are only in the waste business and would be dumping in a PA landfill.

Motion to adjourn: Leslie Hotaling; Second: Dale Moser Approved: Unanimous.

The meeting was adjourned at 3:52 p.m.

NEXT MEETING: DECEMBER 13, 2010 @ 3:00 p.m.