

**MORGAN COUNTY SOLID WASTE AUTHORITY**  
**MINUTES OF MONTHLY BOARD MEETING**  
**September 13, 2010**

The meeting was called to order at 3:00pm in the St Mark's Church Parish House in Berkeley Springs, West Virginia by Bennett Lentczner, Chair. Present were Morgan County Solid Waste Authority board members Al Berge, Vice-Chair, Leslie Hotaling, & David Zaken, Jr. Absent was Dale Moser, Treasurer. Ellen Smith, Coordinator, took minutes of the meeting. The meeting was not taped.

The minutes of August 9, 2010 meeting were examined. Amendment to last sentence in last paragraph of page one from "will also not attend" to "will not be present... due to cost issues". **Motion** to approve: David Zaken; Second: Al Berge; Approved: Unanimous.

**Treasurer's Report**

Coordinator presented year-to-date financial statements and August P&L for board discussion. Changes made to statements included breaking out grant and donation revenue by source. Recycling revenue was also broken down by commodity. Payroll taxes were broken down by type of tax and Contract Services were also detailed into commodity categories. **Motion** to accept the Treasurer's report: Leslie Hotaling; Second: Al Berge; Approved: Unanimous.

**Chair's Report**

Chair discussed facts of separating caps from plastics to pay for children's chemo treatments. After much research, he found this was a hoax. We will instruct everyone to leave lids on plastics as Southern Scrap can recycle that way.

Chair acknowledged receipt of a restricted \$2,000 donation from F.A.S.T. This donation can be used as long as the Commissioners approve matching funds of \$3,000. The FAST donation will be used specifically for education of the public and facilitation of plastics collection.

Chair discussed the county commission's meeting of August 26<sup>th</sup>. The commission approved \$3,000 in matching funds. Funding from the commission and from FAST will allow us to get through this fiscal year.

Chair presented a tentative draft of an educational insert for the paper to comply with the FAST requirements. The first page of the insert will show how to recycle the various recycling numbers. On the other side will be a step-by-step visual explanation of how plastic is recycled. There will also be a section on what happens to plastic if not recycled. The insert will be on glossy paper and will be about 16" x 20". Morgan Messenger will be preparing insert and will print as many as \$1,000 will purchase. Purchasing the clear plastic recycling bags will utilize the other \$1,000 from FAST. Board received insert very positively.

## **Coordinator's Report**

Coordinator received a full scholarship for the WVSWA education conference being held at Stonewall Resort. The conference will take place November 7, 8, & 9.

Patrick Burch from the State completed a successful inspection of the Center as part of the qualification for a non-exposure to stormwater permit.

Coordinator is preparing to secure an auditor in compliance with state regulations. The financial audit will occur during November and December.

## **New Business**

It was reported that JR is holding back cardboard manually while trying to get more cardboard into the trailer and trying to close the trailer door. Board requested that coordinator contact Steve Williams @ Southern Scrap to see if we could purchase a gate to hold recyclables in the trailer.

Motion to adjourn: Leslie Hotaling; Second: Al Berge Approved: Unanimous.

The meeting was adjourned at 4:07PM.

**NEXT MEETING: NOVEMBER 8, 2010 @ 3:00 p.m.**