

MORGAN COUNTY SOLID WASTE AUTHORITY
MINUTES OF MONTHLY BOARD MEETING
April 12, 2010

The meeting was called to order at 7:00pm in the St Mark's Church Parish Office in Berkeley Springs, West Virginia by Bennett Lentczner, Chair. Present were Morgan County Solid Waste Authority board members Dale Moser, David Zaken, Jr., & Leslie Hotaling; absent was Al Berge. Guests were J.R. Timmons, Recycling Center manager and Stephen Williams, owner, Southern Scrap. Ellen Smith, Interim Coordinator, took minutes of the meeting. The meeting was not taped.

The minutes of March 8, 2010 meeting were examined. Motion to accept: Dale Moser; Second: Leslie Hotaling; Approved: Unanimous.

Dale Moser, Treasurer reviewed financial statements for July 1 through March 31, 2010 with board members. Motion to approve: Dale Moser; Second: Leslie Hotaling; Approved: Unanimous.

March car count 1,518

Stephen Williams, owner of Southern Scrap, met with the Board. His company is considering the purchase of a sorting machine in order to handle comingled plastics. He requested a two year commitment from MCSWA to continue sending all of our plastics (and most other materials) to Southern Scrap in order to help him justify the purchase of this machine. The board made the commitment. Also, in order to eliminate "deadheading" of our plastics trailer, Mr. Williams offered to bring one of his trailers to our Center when picking up our full plastics trailer, thereby rotating our trailer with his. He assured the board that given the government registration and liability issues associated with our trailer, it would not be used for any other hauling whenever our trailer was awaiting transport back to the Center. Further, Southern Scrap would assume any liabilities associated with its trailer. The board agreed to this arrangement. In another matter, Mr. Williams asked the board to consider having a community shredding day(s) where Southern Scrap would arrange for a third party vendor to come to the Center with their own shredder. The board agreed to explore this as an additional service we might offer to both the business community and private citizens of Morgan County.

Chair's report:

The chair provided the board with the listing of trailers currently out for bid by the County Commission. After considerable discussion and a review of potential costs, it was decided not to pursue acquisition of a trailer for use as the MCSWA office to be located at the Center. It was decided that the financial benefits associated with keeping the office at its present location in the St. Mark's Parish House outweighed any current optional plan.

The chair presented a position announcement and process for the appointment of a permanent MCSWA coordinator. Application deadline was set as May 5th. Leslie Hotaling and David Zaken will review all applications and make recommendations to the board regarding finalists to be interviewed. The board

will conduct interviews on May 19th. Motion to approve: David Zaken; Second: Leslie Hotaling. Approved: Unanimous.

The SWMB grant application for FY 2011 was presented for review. Resolution to approve: Dale Moser; Second: Leslie Hotaling. Approved: Unanimous.

Results of E-cycling on March 27th: 2 trailers were supplied; each trailer was half filled for a total of 15,252 lbs./7.63 tons of material recycled. Note: in November 2009 E-cycling totaled 33,311 lbs/ 16.65 tons. A new bid announcement for a third E-cycling event on September 18th was reviewed. This announcement would run in the Morgan Messenger on April 21st and April 28th, and be sent to all known vendors. Motion to approve: Dale Moser; Second: Leslie Hotaling. Approved: Unanimous.

David Zaken asked if there was any additional information to be added to the brochure.

The Board discussed thoughts on the Paw Paw recycling program & whether or not we should continue. Bennett Lentczner said county commission was interested in adding Grand Cacapon. Based on cost benefit analysis of Paw Paw, we are losing over \$2,000 annually. Board decision was to keep Paw Paw & to look into having a second Saturday for Grand Cacapon; possibility of having Paw Paw & Grand Cacapon on different Saturdays; JR would be gone for about 4-5 hours on Paw Paw's Saturday & a little less time for Grand Cacapon. Board needs to request \$4,000 from commission to do both & to hire. We also need to hire a part-time person to cover JR's duties at the center on the Saturdays when he would be gone. Motion to approve: Leslie Hotaling; Second: David Zaken; Approved: Unanimous.

Dale Moser discussed a preliminary budget for 2011; based on current accounting tree from Tom Close, Dale set up an adjusted tree for the income statement. Leslie requested a side by side income statement comparing prior year with current year. Budget must be completed by 6/1 & tied to service delivery outcomes.

BRIM meeting is postponed until the May meeting.

Motion to adjourn: Leslie Hotaling; Second: Dale Moser. Approved: Unanimous.

The meeting was adjourned at 9:30PM.

NEXT MEETING: MAY 10, 2010